

## **BOARD OF GOVERNORS**

### **Statement of Primary Responsibilities**

1. To approve the educational character, mission and strategic vision of the University, long-term academic and business plans and key performance indicators, and to ensure that these meet the interests of stakeholders and achieve long-term sustainability for the University.
2. To delegate authority to the Vice-Chancellor, as chief executive of the University, for the academic, corporate, financial, estate and personnel management of the University. To establish, as necessary, and keep under regular review the policies, procedures and limits that apply to this delegated authority. .
3. To ensure the establishment and monitoring of systems of control and accountability, including financial and operational controls and risk assessment, and procedures for handling internal grievances and for managing conflicts of interest.
4. To ensure that processes are in place to and to monitor and evaluate the performance and effectiveness of the University against the plans and approved key performance indicators, which should be – where possible and appropriate – benchmarked against other comparable institutions.
5. To establish processes to and to monitor and evaluate the performance and effectiveness of the governing body itself.
6. To conduct its business in accordance with best practice in higher education corporate governance and with the principles of public life drawn up by the Committee on Standards in Public Life.
7. To protect and enhance the good reputation of the University and to safeguard its values.
8. To appoint the Vice-Chancellor as chief executive, and to put in place suitable arrangements for monitoring his/her performance.
9. To appoint the Clerk to the Board of Governors as the secretary to the governing body and to ensure that, if the person appointed has managerial responsibilities in the University, there is an appropriate separation in the lines of accountability.
10. To appoint such other senior post holders of the University as are defined in the University's Articles of Government.
11. To appoint the Chancellor of the University in accordance with the procedures determined by the Board from time to time.
12. To be the employing authority for all staff in the institution, to set a framework for the pay and conditions of service of staff, to approve the rules for staff conduct, suspension and dismissal, after consultation with the staff or their representatives, and to approve procedures for staff to raise grievances relating to their employment.

13. To determine the pay and conditions of service of the senior post holders appointed by the Board and to ensure that arrangements are in place for their assignment, appraisal, suspension and dismissal in accordance with relevant provisions of the University's Articles of Government.
14. To be the principal financial and business authority of the University, to ensure that proper books of account are kept, to approve the annual budget and financial statements and long term financial forecasts and plans, to ensure the effective and efficient use of resources, the solvency of the University and the safeguarding of its assets, and to have overall responsibility for the University's assets, property and estate.
15. To be the University's legal authority and, as such, to ensure that systems are in place for meeting all the University's legal obligations, including those arising from contracts and other legal commitments made in the University's name.
16. After consultation with the Academic Board and representatives of the University's students, to make rules for the conduct of students, including procedures for student discipline, suspension and expulsion.
17. To approve the constitution of the Students' Union (including any amendments), to receive its audited accounts annually and to provide oversight of the Students' Union in accordance with the University's statutory and legal obligations.
18. To act as trustee for any property, legacy, endowment, bequest or gift in support of the work and welfare of the University.
19. To ensure that the University's constitution is followed at all times and that appropriate advice is available to enable this to happen.

Approved by the Board of Governors  
29 November 2011