

AGENDA

DATE: Thursday 20 May 2021

TIMINGS: 1530 to 1830

VENUE: Zoom

If you are unable to attend please notify Governance, Legal and Sector Regulation by [email](#)

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

PRELIMINARY ITEMS		PAPER REFERENCE	TIMING
1.	PRIVATE MEETING OF COMMITTEE MEMBERS		1530 to 1545 (15 mins)
2.	APOLOGIES FOR ABSENCE		1545 to 1555 (10 mins)
3.	DECLARATION OF INTERESTS		
4.	CHAIR'S BUSINESS		
5.	MINUTES OF PREVIOUS MEETINGS		
5.1	To <u>approve</u> the minutes of the meeting held on 11February 2021	A/2/21/M	
5.2	To <u>approve</u> the confidential minutes of the meeting held on 11February 2021 *	A/2/21/M Confidential	
6.	MATTERS ARISING/AUDIT AND RISK COMMITTEE ACTION TRACKER, VERSION 5 MAY 2021 To <u>receive</u> the action tracker and <u>consider</u> matters arising not elsewhere on the agenda.	A/3/21/6	
TO CONSIDER/DISCUSS:			
7.	AUDITOR AUDIT MATTERS AND SECTOR ISSUES UPDATE To <u>consider</u>	A/3/21/7	1555 to 1615 (20 mins)
8.	CORPORATE RISKS UPDATE To <u>consider</u>	A/3/21/8 Confidential	1615 to 1625 (10 mins)
9.	STAFFING CORPORATE RISK To <u>consider</u>	A/2/21/9 Confidential	1625 to 1655 (30 mins)

10.	UPDATE ON TPS To <u>consider</u>	A/3/21/10 Confidential	1655 to 1705 (10 mins)
	BREAK		1705 to 1720 (15 mins)
11.	INTERNAL AUDIT PROGRESS REPORT To <u>consider</u> the following final internal audit reports: i. Highly Skilled Employment	A/3/21/11 A/3/21/11i	1720 to 1730 (10 mins)
12.	INTERNAL AUDIT PLAN 2021/22 To <u>consider</u>	A/3/21/12	1730 to 1745 (15 mins)
13.	IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS To <u>consider</u>	A/3/21/13	1745 to 1750 (5 mins)
14.	EXTERNAL AUDIT: THE AUDIT PLAN FOR SHEFFIELD HALLAM UNIVERSITY, YEAR ENDED 31 JULY 2021 (DRAFT) To <u>consider</u>	A/3/21/14 Confidential	1750 to 1805 (15 mins)
15.	REVIEW OF AUDIT AND RISK COMMITTEE OPERATION To <u>consider</u>	A/3/21/15	1805 to 1820 (15 mins)
16.	TENDER FOR INTERNAL AND EXTERNAL AUDIT ** To <u>consider</u>	A/3/21/16 Confidential	1820 to 1830 (10 mins)
TO RECEIVE (Items for information)			
17.	ADDITIONAL WORK CARRIED OUT BY THE EXTERNAL AUDITORS To <u>note</u>	A/3/21/17	
18.	AUDIT AND RISK COMMITTEE: ANNUAL BUSINESS CYCLE 2021/22 To <u>note</u>	A/3/21/18	
OTHER BUSINESS			
19.	ANY URGENT BUSINESS		
20.	DATE OF NEXT MEETING TBC		

Angela Temple
Governance Senior Adviser
12 May 2021

*Note for members of the Committee: the confidential minutes may be viewed on the Governor Zone – this has not been included in the Digital Meeting Book.

**Note for members of the Committee: the confidential paper A/3/21/16 may be viewed on the Governor Zone – this has not been included in the Digital Meeting Book.