

**AGENDA**

**DATE:** Tuesday 23 March 2021

**TIMINGS:** 3.30pm to 6.30pm

**VENUE:** Via Zoom

If you are unable to attend please notify Governance Services by [email](#)

Two meeting books are issued. **Book 1** contains the preliminary items, items for discussion and items recommended to the Board for approval. The items in agenda sections 8 and 9 are in **Book 2** and unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, they will not be discussed at the meeting.

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting. If you have any queries please contact the Clerk to the Board of Governors by telephone on 0114 225 2051 or by e-mail.

Timings	PRELIMINARY ITEMS - IN MEETING BOOK 1 OF 2		PAPER REFERENCE
3.30pm 5 mins	1	<b>Apologies for Absence</b>	
	2	<b>Declarations of Interest</b> Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting.	
	3	<b>Minutes of previous meetings</b> To <u>approve</u> the: i) confidential minutes of the special meeting held on 16 December 2020 ii) minutes of the meeting held on 2 February 2021	BG/9/20/MC  BG/1/21/M
	4	<b>Matters Arising/Action Tracker</b> To <u>note</u> the action tracker.	BG/1/21/action
	5	<b>Other Urgent Business</b> To deal with other urgent business notified by 12 noon on Monday 22 March 2021 or accepted by resolution	
<b>6</b>	<b>ITEMS FOR DISCUSSION - IN MEETING BOOK 1 OF 2</b>		
3.35pm 15 mins	6.1	<b>Vice-Chancellor's Report</b> To <u>receive</u> and <u>discuss</u> a report	BG/2/21/6.1  Confidential

3.50pm 20 mins	6.2	<p><b>Student Recruitment</b></p> <p>To <u>receive</u> and <u>discuss</u> reports on:</p> <p>i) student recruitment 2020/21 and 2021/22</p> <p>ii) equality, diversity and inclusion analysis of admissions 2020/21</p>	<p>Confidential</p> <p>BG/2/21/6.2i</p> <p>BG/2/21/6.2ii</p>
4.10pm 10 mins	6.3	<p><b>University Performance Report Period 6: January 2021</b></p> <p>To <u>receive</u> and <u>discuss</u> a report</p>	BG/2/21/6.3
4.20pm 15 mins	6.4	<p><b>Equality, Diversity and Inclusion Annual Report 2019/20</b></p> <p>To <u>receive</u> and <u>discuss</u> a presentation and a report</p>	BG/2/21/6.4
4.35pm 10 mins	6.5	<p><b>Report from Staff Governors</b></p> <p>To <u>receive</u> and <u>discuss</u> a report</p>	BG/2/21/6.5
4.45pm 20 mins	6.6	<p><b>Students' Union</b></p>	
	6.6i	<p><b>Report from the Students' Union</b></p> <p>To <u>receive</u> and <u>discuss</u> a report on the activities of the Students' Union</p>	BG/2/21/6.6i
	6.6ii	<p><b>Students' Union 2025 Strategic Plan implementation</b></p> <p>To <u>receive</u> and <u>discuss</u> a progress report</p>	BG/2/21/6.6ii
	6.6iii	<p><b>Compliance with the Education Act 1994</b></p> <p>To <u>note</u></p>	BG/2/21/6.6iii
	6.6iv	<p><b>Students' Union Articles of Governance</b></p> <p>To <u>consider</u> a progress report and the next steps</p>	BG/2/21/ 6.6iv
5.05pm 10 mins	6.7	<p><b>Review of Compliance with Condition C1 of the Regulatory Framework – Office for Students</b></p> <p>To <u>receive</u> and <u>discuss</u> a report</p>	<p>BG/2/21/6.7</p> <p>Confidential + legally privileged</p>
5.15pm 15 mins	6.8	<p><b>Board Effectiveness Review 2020/21</b></p> <p>To <u>receive</u> and <u>discuss</u> the final draft report from AdvanceHE</p>	BG/2/21/6.8
5.30pm	<b>TEN MINUTES BREAK</b>		

5.40pm 10 mins	6.9	<b>Chairs' Reports</b> To <u>receive</u> and <u>discuss</u> oral reports	
<b>7</b>	<b>ITEMS RECOMMENDED FOR APPROVAL - IN MEETING BOOK 1 OF 2</b>		
5.50pm 5 mins	7.1	<b>Lease for Porterbrook Medical Centre, Surrey Building</b> To <u>approve</u>	BG/2/21/7.1 Confidential
5.55pm 5 mins	7.2	<b>Task Group of the Board: Financing the Campus Plan</b> To:  i) <u>receive</u> a progress report following the Group's meeting on 22 February 2021  ii) <u>note</u> Chair's Action taken on 4 March 2021	BG/2/21/7.2 Confidential
6.00pm 5 mins	7.3	<b>Associate Company Investment: Sonnet</b> To <u>approve</u>	BG/2/21/7.3 Confidential
6.05pm 5 mins	7.4	<b>Task Group of the Board: Pensions Governance and Risks</b> To <u>approve</u> the draft terms of reference of the proposed Group	BG/2/21/7.4 Confidential
6.10pm 5 mins	7.5	<b>Remuneration Committee: Amendment to Constitution</b> To <u>approve</u>	BG/2/21/7.5
6.15pm 5 mins	7.6	<b>Appointment to the Board and its committees</b> To <u>approve</u>	BG/2/21/7.6 Confidential
6.20pm 5 mins	7.7	<b>The Chancellor</b> To: i) <u>note</u> that the Chancellor's four-year period of office is from 26 July 2018 until 31 July 2022; ii) <u>approve</u> the re-appointment of the Chancellor for a second term of four years from 1 August 2022 until 31 July 2026.	

<b>8</b>			
		<b>ITEMS FOR DISCUSSION BY EXCEPTION - IN MEETING BOOK 2 OF 2</b>	
Time not allocated	<p><b>Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the items in section 8 and those marked (+) in section 9 will not be discussed at the meeting.</b></p>		
Book 2	8.1	<p><b>Student Voice Report and the University's response</b> To <u>receive</u> a report</p>	BG/2/21/8.1
Book 2	8.2	<p><b>Health, Safety and Wellbeing Management Review Report 2019/20</b>  To <u>receive</u> a report</p>	BG/2/21/8.2
Book 2	8.3	<p><b>Minutes of the Committees of the Board</b> To <u>receive</u> the:</p> <ul style="list-style-type: none"> <li>i) unconfirmed minutes of the Finance and Employment Committee meeting held on 10 February 2021;</li> <li>ii) unconfirmed minutes of the Nominations Committee meeting held on 10 February 2021</li> <li>iii) confirmed minutes of the Remuneration Committee meeting held on 10 February 2021</li> <li>iv) unconfirmed minutes of the Audit and Risk Committee meeting held on 11 February 2021.</li> </ul>	<p>BG/2/21/8.3i</p> <p>BG/2/21/8.3ii</p> <p>BG/2/21/8.3iii</p> <p>BG/2/21/8.3iv</p>
Book 2	8.4	<p><b>Academic Governance</b> To <u>receive</u> the unconfirmed minutes of the:</p> <ul style="list-style-type: none"> <li>i) Academic Board meeting held on 20 January 2021</li> <li>ii) Academic Assurance Committee meeting held on 5 February 2021.</li> </ul>	<p>BG/2/21/ 8.4i</p> <p>BG/2/21/ 8.4ii</p>
<b>9</b>			
<b>ITEMS TO UPDATE THE BOARD - IN MEETING BOOK 2 OF 2</b>			
Book 2	9.1	<p><b>(+)Access and Participation 2019/20: Monitoring Return</b>  To <u>note</u></p>	BG/2/21/9.1
Book 2	9.2	<p><b>(+)Office for Students Condition F1: Transparency Information Requirements in the 2020-21 academic year</b>  To <u>note</u></p>	BG/2/21/9.2
Book 2	9.3	<p><b>(+)Student Disciplinary Regulations: Annual Report 2019/20</b>  To <u>note</u></p>	BG/2/21/9.3
Book 2	9.4	<p><b>(+)SHU Trust</b>  To <u>note</u> the annual report for the year ended 30 June 2020</p>	BG/2/21/9.4

Book 2	9.5	<b>(+)Corporation Seal</b> To <u>note</u>	BG/2/21/9.5
Book 2	9.6	<b>(+)Committee of University Chairs Higher Education Code of Governance (September 2020): Compliance 2021</b> To <u>note</u>	BG/2/21/9.6
<b>10</b>	<b>SCHEDULE OF MEETINGS AND OUTLINE ANNUAL CYCLE OF BUSINESS</b>		
6.25pm Book 1	10	To <u>receive</u> the outline annual cycle of business and <u>note</u> that the next meeting of the Board will be held from 3.30pm to 5.30pm on Tuesday 15 June 2021	BG/2/21/10

Michaela Boryslawskyj, University Secretary and Clerk to the Board of Governors  
18 March 2021