

Sheffield Hallam University

BOARD OF GOVERNORS

There will be a meeting of the Board of Governors from 3.30pm until 6.30pm on Tuesday 17 March 2020 in room 9135, first floor, Cantor building, City Campus. Immediately following the meeting there will be a pre-dinner briefing for the Board by the Vice-Chancellor in room 9135. Dinner will be served in City View, floor 12 Owen building, City Campus at 7.00pm.

If you are unable to attend please notify Governance Services by email. If you have any queries please contact the Clerk to the Board of Governors by telephone on 0114 225 2051 or by email.

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

A G E N D A

3.30pm 5 mins	1	Appointments to the Board and its committees To <u>approve</u>	BG/2/20/1 Confidential
3.35pm 10 mins	2	Apologies for Absence	
	3	Declaration of Interests Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting.	
	4	Minutes of the meeting held on 28 January 2020 To <u>approve</u> the minutes	BG/1/20/M
	5	Matters Arising/Action Tracker To <u>note</u> the action tracker	BG/1/20/action
	6	Responsibilities and operation of the Board To: i) <u>approve</u> the updated: <ul style="list-style-type: none"> • Statement of Primary Responsibilities; • Scheme of Delegation. ii) <u>note</u> Standing Orders	BG/2/20/6
3.45pm 15 mins	7	Other Urgent Business To deal with other urgent business notified by 12 noon on Monday 16 March 2020 or accepted by resolution	

	8	University Strategy and its implementation	
4.00pm 20 mins presentation plus 20 mins for discussion. Total 40 mins	8.1	Research Excellence Framework To <u>receive</u> and <u>discuss</u> a presentation	
4.40pm 10 mins	8.2	Staff Experience Survey - Update To <u>receive</u> an oral report	
4.50pm 10 mins	8.3	Equality Diversity and Inclusion report 2018/19 To <u>note</u>	BG/2/20/8.3
5.00pm 15 mins	8.4	Approach to international student recruitment To <u>receive</u> and <u>discuss</u> a report.	BG/2/20/8.4 Confidential
5.15pm 10 mins	8.5	2018/19 Access Agreement Monitoring Return To <u>note</u>	BG/2/20/8.5
5.25pm 5 mins	8.6	Students' Union Constitution To <u>receive</u> a report from the Board's Task Group which has delegated authority from the Board to approve changes to the Students' Union Constitution	BG/2/20/8.6
5.30pm	Five minutes break		
	9	Oversight of activities	
5.35pm 5 mins	9.1	Students' Union Review: implementation update To <u>receive</u> an oral progress report.	
5.40pm 10 mins	9.2	University Performance Report: January 2020 (period 6) To <u>receive</u> and <u>discuss</u> a report	BG/2/20/9.2
5.50pm 5 mins	9.3	Vice-Chancellor's report To <u>receive</u> and <u>discuss</u> a report	BG/2/20/9.3
5.55pm 5 mins	9.4	Report from the Students' Union To <u>receive</u> and <u>discuss</u> a report on the activities of the Students' Union including progress towards its strategic aims.	BG/2/20/9.4

6.00pm 5 mins	9.5	Report from Staff governors To <u>receive</u> and <u>discuss</u> an oral report	
6.05pm 5 mins	9.6	Re-appointment of External auditors To <u>approve</u> a recommendation from the Audit and Risk Committee for the re-appointment of external auditors	BG/2/20/9.6 Confidential
	10	Board and committee matters	
6.10pm 5 mins	10.1	Chairs' Reports To <u>receive</u> and <u>discuss</u> oral reports	
	10.2	Minutes of the Committees of the Board of Governors To <u>receive</u> the unconfirmed minutes of the: i) Academic Assurance Committee meeting held on 14 February 2020; ii) Finance and Employment Committee meeting held on 26 February 2020; iii) Audit and Risk Committee meeting held on 27 February 2020.	BG/2/20/10.2i BG/2/20/10.2ii To be tabled BG/2/20/10.2iii To be tabled
6.15pm 5 mins	10.3	Remuneration Committee: senior officer pay and severance arrangements To <u>approve</u> a recommendation from the Remuneration Committee	BG/2/20/10.3
6.20pm 5 mins	10.4	Board Effectiveness To <u>receive</u> a progress report on the work to refresh the Instrument and Articles of Government following the Board Effectiveness Working Group's meeting on 17 March 2020.	BG/2/20/10.4
6.25pm 5 mins	11	(+) Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the following items marked (+) will not be discussed at the meeting	
	11.1	(+)Annual Summary Report 2018/19: Environmental Sustainability in the University To <u>note</u>	BG/2/20/11.1
	11.2	(+)Annual Report and Accounts: SHU Trust To <u>note</u>	BG/2/20/11.2

	11.3	(+)Academic Board To <u>note</u> the unconfirmed minutes of the Academic Board meeting held on 29 January 2020.	BG/2/20/11.3
	11.4	(+)Health Safety and Wellbeing Committee minutes To <u>note</u> the confirmed minutes of the Health, Safety and Wellbeing Committee meeting held on 25 October 2019	BG/2/20/11.4
	11.5	(+)Use of the Corporation Seal To <u>note</u>	BG/2/20/11.5
	12	Schedule of Meetings and Outline Forward Planning Programme To <u>receive</u> the forward planning programme and <u>note</u> that the next Board meeting will be held from 3.30pm until 6.30pm on Tuesday 9 June 2020.	BG/2/20/12

Michaela Boryslawskyj
University Secretary and Clerk to the Board
11 March 2020