

## AGENDA

**DATE:** Tuesday 7 December 2021

**TIMINGS:** 3.00pm to 6.00pm

**VENUE:** Via Zoom

If you are unable to attend please notify Governance Services by [email](#)

Two meeting books are issued. **Book 1** contains the strategic items for items for discussion. In connection with the items in **Book 2**, unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, they will not be discussed at the meeting.

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting. If you have any queries please contact the University Secretary by telephone on 0114 225 2051 or by e-mail.

Timings	PRELIMINARY ITEMS - IN MEETING BOOK 1 OF 2		PAPER REFERENCE
3.00pm 5 mins	1	<b>Appointments to the Board</b> To <u>consider</u> recommendations for appointment	BG/7/21/1 Confidential Paper + supplement to follow
3.05pm 5 mins	2	<b>Apologies for Absence</b>	
	3	<b>Declarations of Interest</b> Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting.	
	4	<b>Minutes of previous meetings</b> To <u>approve</u> the Minutes and confidential minutes of the 15 October 2021 meeting	BG/6/21/M and BG/6/21/MC
	5	<b>Matters Arising/Action Tracker</b> To <u>note</u> the action tracker.	BG/6/21/action tracker
	6	<b>Other Urgent Business</b> To deal with other urgent business notified by 12 noon on Monday 6 December 2021 or accepted by resolution	

7 STRATEGIC MATTERS			
3.10pm 20 mins	7.1	<b>Vice-Chancellor's Report</b> To <u>note</u>	BG/7/21/7.1
3.30pm 10 mins	7.2	<b>Future Strategy Programme</b> To <u>approve</u> the governance framework	BG/7/21/7.2 Confidential
3.40pm 35 mins	7.3	<b>Portfolio Plan</b> To <u>approve</u> the recommendations	BG/7/21/7.3 Confidential
4.15pm 20 mins	7.4	<b>Potential Opportunity: Update and Next Steps</b> To <u>receive</u> an update on progress and to approve next steps.	BG/7/21/7.4 Confidential To follow
4.35pm 15 mins	7.5	<b>Refinancing for Transforming Lives (TL2) Task Group</b> To <u>receive</u> a progress report.	BG/7/21/7.5 Confidential
8 UNIVERSITY PERFORMANCE			
4.50pm 20 mins	8.1	<b>University Performance Report: data to end October 2021 (period 3)</b> To <u>receive</u> and <u>discuss</u> a report	BG/7/21/8.1 Confidential
9 ANNUAL REPORT AND FINANCIAL STATEMENTS			
5.10pm 5 mins	9.1	<b>Audit and Risk Committee Annual Report to the Vice-Chancellor and the Board of Governors 2020/21</b> To <u>receive</u>	BG/7/21/9.1 Confidential
5.15pm 15 mins	9.2	<b>Draft Annual Report and Financial Statements for year ended 31 July 2021</b> To <u>receive</u> a report.	BG/7/21/9.2 Confidential
10 REPORTS AND RECOMMENDATIONS FROM THE COMMITTEES			
5.30pm 10 mins	10.1	<b>Chairs' Reports</b> To <u>receive</u> and <u>discuss</u> oral reports.	
5.40pm 5 mins	10.2	<b>Recommended by the Finance and Employment Committee</b>	
	10.2.1	<b>Proposed Procurement Strategy for Estates Minor Works</b>	BG/7/21/10.2.1 Confidential

		To <u>approve</u> the recommendations	
	10.2.2	<b>Pay Gap Report 2020/21</b> To <u>approve</u> the Pay Gap Report for publication	BG/7/21/10.2.2
5.45pm 5 mins	10.3	<b>Recommended by the Audit and Risk Committee</b>	
	10.3.1	<b>External Auditors Appointment</b> To <u>approve</u>	BG/7/21/10.3.1 Confidential
	10.3.2	<b>Modern Slavery and Human Trafficking Statement</b> To <u>approve</u> for publication.	BG/7/21/10.3.2
5.50pm 5 mins	10.4	<b>University Secretary's Report</b> To <u>note</u> and consider recommendations for <u>approval</u> where indicated.	BG/7/21/10.4 Confidential where indicated
<b>11</b>	<b>ITEMS FOR DISCUSSION BY EXCEPTION - IN MEETING BOOK 2 OF 2</b>		
Time not allocated	<b>Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the items in section 11 and those marked (+) in section 12 will not be discussed at the meeting.</b>		
Book 2	11.1	<b>Estates Development Report</b> To <u>note</u>	BG/7/21/11.1 Confidential
Book 2	11.2	<b>Health, Safety and Wellbeing Management Review Annual Report 2020/21</b> To <u>note</u>	BG/7/21/11.2
Book 2	11.3	<b>Minutes of the Health, Safety and Wellbeing Committee</b> To <u>receive</u> the unconfirmed minutes of the Health, Safety and Wellbeing Committee meeting held on 19 October 2021	BG/7/21/11.3
Book 2	11.4	<b>Minutes of the committees of the Board</b>	
	11.4.1	To <u>receive</u> the confirmed minutes of the Audit and Risk Committee meeting held on 30 September 2021.	BG/7/21/11.4.1
	11.4.2	To <u>receive</u> the unconfirmed minutes of the Academic Assurance Committee meeting held on 6 October 2021	BG/7/21/11.4.2
	11.4.3	To <u>receive</u> the unconfirmed minutes of the Governance and Nominations Committee meeting held on 8 October 2021	BG/7/21/11.4.3
	11.4.4	To <u>receive</u> the unconfirmed minutes of the Remuneration Committee meeting held on 8 October 2021	BG/7/21/11.4.4

	11.4.5	To <u>receive</u> the unconfirmed minutes of the Finance and Employment Committee meeting held on 23 November 2021.	BG/7/21/11.4.5 To follow
<b>12</b>	<b>ITEMS TO UPDATE THE BOARD - IN MEETING BOOK 2 OF 2</b>		
Book 2	12.1	(+)Corporation Seal To <u>note</u>	BG/7/21/12.1
<b>13</b>	<b>SCHEDULE OF MEETINGS AND OUTLINE ANNUAL CYCLE OF BUSINESS</b>		
5.55pm Book 1	13	To <u>receive</u> the outline annual cycle of business and <u>note</u> that the following will be held at City Campus on Tuesday 8 February 2022: <ul style="list-style-type: none"> <li>• business meeting of the Board from 3.00pm to 6.00pm</li> <li>• Board's update and development day will be held from 9.00am to 1.00pm.</li> </ul>	BG/7/21/13

Michaela Boryslawskyj, University Secretary and Clerk to the Board of Governors  
1 December 2021