

BSc Practice Assessor Meeting Information 2023-2024

In line with the NMC ([2023](#)) standards there are four planned meetings between the Practice Assessor and the student. It is important that students contact their Practice Assessor as soon as possible and undertake the initial meeting during the first week of placement. We appreciate that the clinical environment is very busy, but we hope that you will be able to meet the students in the first week of placement or as soon as possible thereafter.

At the first meeting please also confirm the week commencing in which the Practice Assessor Review 1 & 2 and Summative Holistic Assessment meetings will take place. The actual date can be finalised once off duty is available. This is recorded in the Assessment Planner located in each year's assessment folder.

Please ensure that the Practice Assessor Review 2 meeting occurs at least 4 weeks before the Summative Holistic Assessment point, so that any outstanding issues can be addressed. The Academic Assessor should be informed of any unsatisfactory assessment at any point. The contact details of the Academic Assessor should be recorded. This is recorded in the Assessment Planner located in each year's assessment folder.

Cohort	Initial meeting	Practice Assessor Review 1	Practice Assessor Review 2	Summative Holistic Assessment
Sept. 2021	w/c 20.11.23	w/c 08.04.24	w/c 24.06.24	w/c 05.08.24*
Sept. 2022	w/c 30.10.23	w/c 11.12.23	w/c 04.03.24	w/c 22.04.24
Sept. 2023	w/c 15.01.24	w/c 11.03.24	w/c 17.06.24	w/c 15.07.24

*This date may need adjusting depending on student's flexible holiday choices

Please ensure that progress with proficiencies and Practice Episode Records (PERs) is also reviewed at each meeting. The details of the proficiencies required for each year of the programme are located in the introduction section within the AEI Programme Specific subfolder. Students should fully map the evidence of achievement of proficiencies prior to them being verified by the Practice Supervisor. The following methods can be used to sign off proficiencies:

- Direct observation
- Question and answer
- Indirect observation
- Discussion with Practice Supervisor
- Written evidence
- Planned teaching
- Opportunistic teaching
- Reflection

The signing of proficiencies is the role of the Practice Supervisor. You cannot act as the Practice Supervisor and Practice Assessor for the same student, and you should not, therefore, sign proficiencies. Please [see](#) the eMORA frequently asked questions.

The testimonies from Practice Supervisors, completion of practice hours (36 per week plus 2.5 hours of reflection time), verified orientation to each placement, and achievement of Practice Episode Records (PER) should be explored during the review meetings and action plans completed as appropriate.

Please note that all Practice Supervisors should be using their NHS emails when verify student records via PebblePocket.

The suggested target numbers of PERs each year are as follows:

	Year 1	Year 2	Year 3
Antenatal examinations	20	35	45
Care for pregnant women and births personally facilitated	5	15	20
Postnatal examinations	20	35	45
Neonatal Examinations	20	35	45
Systematic Examination of the Newborn	10*	20	20
Breastfeeding Assessment forms	10	10	10

* Witnessed examinations

Care of 40 at risk care episodes are also required and are taken from antenatal, intrapartum, postnatal, and neonatal PERS.

If you have any questions about the assessment process, please use our [placement website](#) or contact the Link Lecturing team at:

Barnsley Hospital NHS Foundation Trust

[Barnsley Midwifery Link Team](#)

Chesterfield Royal Hospital NHS Foundation Trust

[Chesterfield Midwifery Link Team](#)

Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust

[Doncaster and Bassetlaw Midwifery Link Team](#)

Rotherham NHS Foundation Trust

[Rotherham Midwifery Link Team](#)

Sheffield Teaching Hospitals NHS Foundation Trust

[Sheffield Midwifery Link Team](#)

Advice and support regarding the completion of PebblePad is available via:

- Help guides and videos that the developers of eMORA have created for you at <https://v3.pebblepad.co.uk/spa/#/public/txb6HrwxbfZbkbH5gr7z8ZGfgr?historyId=aObxf37z4z&pageId=txb6HrwxbfZbkWH6GrWdk7ft5y>
- A SHU Walk through of the eMORA recording at https://drive.google.com/file/d/1fNWiEE467ihydI-K0aGFHj5_CnH74pr/edit
- eMORA Assessor/Supervisor Support at <https://sites.google.com/my.shu.ac.uk/pebblehelp/emora/assessorsupervisor-support>
- PebblePad help at <https://sites.google.com/my.shu.ac.uk/pebblehelp/home?authuser=0>