

Practice Assessor Meeting Information 2022-2023

In line with the NMC ([2018](#)) standards there are four planned meetings between the Practice Assessor and their student. It is important that students contact their Practice Assessor as soon as possible and undertake the initial meeting during the first week of placement. We appreciate that the clinical environment is very busy, but we hope that you will be able to meet the students in the first week of placement or as soon as possible thereafter.

At the first meeting please also confirm the week commencing in which the Practice Assessor Review 1 & 2 and Summative Holistic Assessment meetings will take place. The actual date can be finalised once off duty is available. This is recorded in the Assessment Planner located in each year's assessment folder.

Please ensure that the Practice Assessor Review 2 meeting occurs at least 4 weeks before the Summative Holistic Assessment point, so that any outstanding issues can be addressed. The Academic Assessor should be informed of any unsatisfactory assessment at any point. The contact details of the Academic Assessor should be recorded. This is recorded in the Assessment Planner located in each year's assessment folder.

Cohort	Initial meeting	Practice Assessor Review 1	Practice Assessor Review 2	Summative Holistic Assessment
Sept. 2020	w/c 21.11.22	w/c 10.04.23	w/c 26.06.22	w/c 07.08.23
Sept. 2021	w/c 07.11.22	w/c 19.12.22	w/c 13.03.23	w/c 01.05.23
Sept. 2022	w/c 16.01.23	w/c 13.03.23	w/c 19.06.23	w/c 17.07.23

Please ensure that progress with proficiencies and Practice Episode Record (PERs) is also reviewed at each meeting. The details of the proficiencies required for each year of the programme are located in the introduction section within the AEI Programme Specific subfolder. Student should fully map the evidence of achievement of proficiencies prior to them being verified by the Practice Supervisor. The following methods can be used to sign off proficiencies:

- Direct observation
- Question and answer
- Indirect observation
- Discussion with Practice Supervisor
- Written evidence
- Planned teaching
- Opportunistic teaching
- Reflection

The testimonies from Practice Supervisors, completion of practice hours (38.5 per week), verified orientation to each placement, and achievement of Practice Episode Records (PER) should be explored during the review meetings and action plans completed as appropriate.

The target numbers of PERs are as follows:

	Year 1	Year 2	Year 3
Antenatal examinations	20	35	45
Care for pregnant women and births personally facilitated	5	15	20
Postnatal examinations	20	35	45
Neonatal Examinations	20	35	45
Systematic Examination of the Newborn	10*	20	20
Breastfeeding Assessment forms	10	10	10

* Witnessed examinations

Care of 40 at risk care episodes are also required and are taken from antenatal, intrapartum, postnatal, and neonatal PERS.

If you have any questions about the assessment process, please use our [placement website](#) or contact the Link Lecturing team at:

Barnsley Hospital NHS Foundation Trust

[Barnsley Midwifery Link Team](#)

Chesterfield Royal Hospital NHS Foundation Trust

[Chesterfield Midwifery Link Team](#)

Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust

[Doncaster and Bassetlaw Midwifery Link Team](#)

Rotherham NHS Foundation Trust

[Rotherham Midwifery Link Team](#)

Sheffield Teaching Hospitals NHS Foundation Trust

[Sheffield Midwifery Link Team](#)