

## Completing the Practice Assessor pages

**The Practice Assessor must undertake an initial interview, followed by two interim reviews and a final holistic review with the student midwife, throughout the year. Final summative grading will be undertaken at the final review. Documentation for this can be found on pages 23-36. Prior to all meetings the student midwife must complete the preparatory paperwork in the same section.**

### Initial Interview

The first section '**identify learning needs**' will be completed by the student **prior** to the preliminary interview. The student should consider how they could develop in the placement and what they need to learn in order to progress towards meeting the identified proficiencies/skills/behaviour/learning outcomes. As these will be underpinned with theoretical knowledge it is important to consider the evidence needed to demonstrate knowledge and understanding. At the preliminary interview, the Practice Assessor will discuss the learning opportunities with the student and together they will explore how the learning identified can be achieved and agree a development plan. If there are any areas of concern identified, they should be documented, and a plan agreed as to how these will be managed. The link lecturer may be contacted for support and guidance where relevant.

### Interim Reviews x 2

Prior to the intermediate interview, the student will reflect on their progress to date by identifying what they have learnt and how they are progressing by revisiting the identified learning outcomes / proficiencies /essential skills/behaviour and development plan agreed at the preliminary interview. The Practice Assessor will identify any competency the student has not achieved and/or progress made and discusses the student's strengths or challenges during the practice experience. Together the Practice Assessor and student will evaluate the student's learning opportunities to date and identify new targets for the remainder of the placement/module. The student and Practice Assessor will be required to confirm that all records the student has made in maternity records have been countersigned.

### Final Holistic Review

The final review should be undertaken in accordance with the student's individual University and assessment processes. Prior to the final review the student will complete the student's evaluation identifying what they have learnt. The student and the Practice Assessor should revisit the learning objectives, development plan and intermediate interview to ensure the student has achieved all the learning outcomes for the placement. This should include exploring the Practice Supervisor's and student's strengths or challenges during the practice experience and identify new targets for future placements. Again, a declaration of maternity record completion will be made.

During the final interview there should be no surprises. If a student is expected to fail the placement then a link lecturer should be present at this interview. If a student has attempted but been unsuccessful in achieving any of the placements learning outcomes or proficiencies the student will be deemed to have failed.

It is essential that testimonies are gained from all Practice Supervisors that work with the student, to enable a fair and balanced holistic assessment of the year, to be undertaken and completed by the Practice Assessor. The role of the Academic Assessor is to confirm the findings of the Practice Assessor.

### Reference:

Stuart, C.C. (2013) Mentoring learning and assessment in clinical practice (3rd ed). Edinburgh, Churchill Livingstone.