

Process for Summative grading and assessing practice

The Practice Assessor undertaking the summative grading of practice should **take note of previous Practice Supervisor feedback comments** for each of the three placements in this academic year. The summative grade should reflect the student's **achievements throughout the year**. The Link Lecturer should be given the opportunity to discuss the summative grading process, with both student and Practice Assessor, as part of an earlier meeting if not present for the final grading meeting. The student should have achieved all performance and skills outcomes (competencies and essential skills clusters) and the required professional behaviours by the end of the final placement to achieve a pass grade.

To guide a Practice Assessor with the process of grading a student the following marking grid should be considered and completed. The marking grid consists of **five sections**, with a maximum mark for each section of **20**. Each section is further divided into 3 sub-sections. When the Practice Assessor is grading the student, each sub-section should be considered, and a mark awarded out of 20. Three marks (out of 20) will be awarded for each sub-section – this is then divided by 3, to give an overall mark for the whole section out of 20. Once marks have been awarded to all sections an overall grade will be calculated. All grades are available to students as they should be assessed for their level of training.

For example: If a Practice Assessor awards marks of 9, 12 and 12 for 1 section the mark would be 11 out of 20 (33 divided by 3). To calculate the final overall grade, all **5** sections should be considered and measured for example 11, 15, 14, 13 and 12 – overall grade 65/100. Marks are not always simply divided but may result in 12.5 etc. (Do **NOT** round up or down at this point). Complete all the sections and add these marks up. Once the final mark has been identified you may then have a mark that is not a whole number, in these cases marks that are for example 0.4 will be rounded down and those of .5 and above will be rounded up.

The student is required to complete their self-assessment BEFORE the Practice Assessor undertakes their grading process. This grade may form part of the discussion that occurs, especially if the grades are notably different from the Practice Supervisor's assessment.

****Please note if any of the marks awarded are in the 0-7 (Fail/unsafe) category on the marking grid the student fails the placement assessment. Even if the student achieves a pass marks in all the other sections of the marking grid the maximum summated percentage that can be achieved is 35%. If the summated mark is less than 35% then the true percentage will be awarded.***