

Student Evaluation of Work Based Learning (WBL)

- Student evaluations of WBL are vital to our quality assurance processes. We will invite you to evaluate your experience of your WBL placements during the programme.
- During the final week of a WBL placement period, we will send you an email reminder that it is time to complete your evaluation(s).
- The email reminder we send you will include a link to the Sheffield Hallam University Student Evaluation of WBL Questionnaire.
- Student evaluations are reviewed by the WBL Tutor/Placement Lead responsible for linking between the University and the placement(s).
- Evaluation(s) are shared with the Placement Provider. If your evaluation indicates that this is necessary, the Sheffield Hallam University tutor and placement provider will agree an Action Plan to address any issues you have raised.

You may be invited to contribute to the discussion of concerns and their resolution.

- Evaluations are reviewed at each Education Audit of placements, to meet professional and / or local contractual requirements. Auditors and placement providers agree Action Plans to address any issues indicated by evaluations.

NOTE

If you have concerns about the safety of clients/service users or quality of service provision, you should raise these immediately. Please DO NOT wait until you are invited to evaluate your WBL placement experience. Please refer to the Policy Library/Student Guidance webpage <https://www.shu.ac.uk/health-social-placements/policy-library/student-guidance-policies> on the Health and Social Care Placements placement learning information website for guidance on **Reporting Accidents, Incidents or Concerns**.