

Assistance for students with additional requirements applying for University allocated accommodation

Accommodation Services and Disabled Student Support at Sheffield Hallam University make every effort to support students with specific requirements in our University allocated accommodation (halls of residence).

Under the Equality Act 2010 definition, you must have a physical, sensory or mental disability which has a substantial (more than minor or trivial) and long-term adverse effect on your ability to carry out normal day-to-day activities (including education) to be considered disabled.

The effect of the disability must have lasted or be likely to last at least 12 months or for the rest of your life to be considered long term.

This includes students who:

- are deaf or hard of hearing
- are blind or partially-sighted
- have a physical or mobility impairment
 - (For example, Cerebral Palsy or Achondraplasia)
- have a specific learning difficulty
 - (for example, dyslexia or dyspraxia)
- have a developmental learning or behavioural condition
 - (for example, AD(H)D)
- have an autism spectrum condition
 - (for example Asperger Syndrome)
- have a mental health difficulty
- have a long-term medical condition
 - (for example Crohn's Disease or Chronic Fatigue Syndrome.).
- have a combination of the above

Informing us of any condition that may impact on your time in University accommodation will help us to make your stay here a positive experience.

You may also wish to consider if you currently have any equipment or adaptations in your home that may assist you during your time in University accommodation.

Providing us with this information in advance won't adversely affect you coming to Sheffield Hallam University, rather it will allow us to allocate the most suitable accommodation for you and to help you identify any issues that may arise before your arrival.

All the information you provide will be treated with confidence and only shared with other University Student Support staff where necessary and in line with the General Data Protection Regulation (GDPR).

Every effort will be made to meet your disability related requirements, however, as with all accommodation requests, this does not mean you are guaranteed your preferred residence.

University Adapted Accommodation

A number of our halls of residence have adapted accommodation which is accessible to disabled students with a range of requirements. All our allocated accommodation is on a self-catered basis.

We have larger rooms for students who need extra space for equipment and can offer rooms for carers/personal assistants/support workers.

There is a high demand for this accommodation and limited availability, so early identification of specific requirements is vital to ensure we are able to offer you the most suitable accommodation or identify additional support to help you find alternatives.

We also work with our accommodation providers to make reasonable adaptations to their accommodation where needed.

Visit in advance to look at accommodation options

Before applying and being allocated your accommodation you are advised to come to the University for a visit to look round potential accommodation and to discuss your requirements in detail. Dependent on the level of support required, you might consider bringing your carers/personal assistants/support worker or anyone who has been involved in assisting with your University application already.

We cannot guarantee that all your requirements will be met and certain adaptations may not be completed by the time you begin your course.

Not all University allocated accommodation is suitable for students with certain requirements we therefore cannot guarantee that you will be allocated one of your preferred halls.

Your requirements

So that we can identify, allocate or adapt suitable accommodation for you we ask you to complete and return the attached completed form, by email, as soon as possible to accommodation@shu.ac.uk telling us what we need to take into consideration when allocating you a room, and any emergency evacuation issues you may have.

Provide us with supporting medical evidence of your disability if you feel it is relevant and supports your application.

If you require any assistance in completing this form, need it in an alternative format, or if you would like to talk to someone in more detail about your accommodation requirements, please contact us on 0114 225 4512.

Accommodation Services Disability and Medical Assessment Form 2022-2023

Please complete and return this form to Accommodation Services by email.

Section A – About you

First Name			
Surname			
Student ID			
Course at Sheffield Hallam			
Telephone		E-mail	

In some cases we may need to call on colleagues within the University's Student Wellbeing or Disabled Student Support Services for their professional advice when processing applications. In all cases the information you have provided will be dealt with in the strictest confidence.

All information received helps us identify the type of accommodation best suited to your needs; please complete all relevant sections providing as much detail as possible and include additional or supporting evidence in sections B, C, D and E below.

Section B – Which of the following best describes your disability or health condition?

	Please Tick		Please Tick
Blind or partially sighted		Autism Spectrum condition	
Deaf or hard of hearing		Mental Health difficulty	
Physical or mobility impairment		Long term medical condition	
Specific learning difficulty		Condition not listed (give details below)	
Learning or behavioural condition			

Section C - Which of the following do you consider **essential** to enable you to manage your condition in relation to you University accommodation? (tick all that apply)

	Please Tick		Please Tick
Larger room (accessibility)		Adapted toilet	
En suite room		Level access wet room/shower	
Wheelchair accessible room		Shower chair	
Separate room for carer/support		Grab rails	
Vibrating pillow		Sink in room	
Flashing light fire alarm alerter		Personal fridge for medication in room	
Lift access (if not ground floor)		Altered kitchen facilities (lowered work surface/sink/hob)	
Motorised wheelchair used		Assistance animal facilities	
Motorised scooter used		Other specialist equipment	
Motorised door opening to hall/flat/room		Parking at your hall of residence (Blue badge holder)	

Section D - Please provide additional information in support of your responses above (attach a separate sheet if needed).

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Section E - Please provide any additional information you feel is relevant and needs to be considered prior to the allocation of your accommodation (attach a separate sheet if needed).

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Section F - Some adjustments to accommodation will require DSA Funding

Will you receive DSA funding for your disability-related accommodation needs? (please tick)	Yes		No	
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I understand that the information provided will be used to assist in my application for accommodation at Sheffield Hallam University and that the information may be shared with University Student Support staff, DSA Study Needs Assessors and Accommodation Management.

Signed:	
Date:	

IMPORTANT: Please return this form as soon as possible via:

e-mail: accommodation@shu.ac.uk

Additional Information

Disabled Student Support Services:

We recommend that you register with the Sheffield Hallam University Disabled Student Support Services if you have not already done so.

On-line registration:

- Website <http://msr.shu.ac.uk>
- Telephone 0114 225 3964
- Email disability-support@shu.ac.uk

Student Wellbeing Services:

If you have a diagnosed mental health condition and would like to speak to a Wellbeing Practitioner please contact us:

- Phone 0114 225 2136
- Website <https://www.shu.ac.uk/current-students/student-support/student-wellbeing>
- Email student.wellbeing@shu.ac.uk

GP Services:

- We recommend that you register with the Student Health Service at Sheffield Hallam.
- Phone: 0114 225 2134
- Website: <http://www.studenthealthatshu.co.uk/>