



**The AESSEAL Women in Engineering Undergraduate Scholarships 2020/21  
Department of Engineering & Mathematics 2020/21.**

The Department of Engineering & Mathematics will be offering female UK undergraduate students due to start at Sheffield Hallam in September 2020 the opportunity to apply for a **donor-funded scholarship** to support living costs for the duration of your studies.

The scholarships are open to Full & Part Time UK domiciled students who are recognised as having Home Fee status by Student Finance England/Wales/NI. To be eligible for a scholarship you must meet the eligibility criteria outlined in this document, have a household income below £42,876 as assessed by Student Finance, and be due to start one of the undergraduate courses listed below in September 2020.

These scholarships have been made possible through a generous donation to support students at Sheffield Hallam University. By accepting a scholarship you will be joining a community of Sheffield Hallam scholars across the university who are supported by our donors. You will be expected report back on your progress, you may be invited to scholar events, and we may be in touch to ask you to help raise the profile of the scholarship scheme and encourage other donors to give to support more students in the future.

**AESSEAL®**

The AESSEAL Women in Engineering Undergraduate Scholarship has been created with the generous support of AESSEAL to promote career pathways for female engineers from the UK.

AESSEAL was founded by Sheffield Hallam University honorary doctor Chris Rea in 1979. Headquartered in Rotherham, and with operations in 42 countries, AESSEAL designs, manufactures, and supplies mechanical sealing and reliability focused engineering solutions to major companies around the world across a broad range of industries.

Since 2016 AESSEAL have supported over 60 students with bursaries, scholarships and prizes to the value of £106,250. By becoming an AESSEAL scholar you will be joining a community of students and graduates across the world who have gone on to secure jobs with leading engineering firms including Jaguar Rover, Network Rail and Boeing.

**Eligible Course(s):** BENG HON AEROSPACE ENGINEERING  
BENG HON AUTOMOTIVE ENGINEERING  
BENG HON CHEMICAL ENGINEERING  
BENG HON ELECTRICAL AND ELECTRONIC ENGINEERING  
BENG HON ELECTRONIC ENGINEERING  
BENG HON MECHANICAL ENGINEERING  
MENG AEROSPACE ENGINEERING\*  
MENG AUTOMOTIVE ENGINEERING\*

MENG CHEMICAL ENGINEERING\*  
MENG ELECTRICAL AND ELECTRONIC ENGINEERING\*  
MENG MECHANICAL ENGINEERING\*

*\*Note for an integrated undergraduate masters scholarship awards would only be applicable to your first 3 years of undergraduate study.*

**Scholarship award:** £3,000 per year non-repayable maintenance grant paid in instalments for each year of study on a three year undergraduate course excluding any placement years and subject to the terms and conditions below.

**How to apply:** To be considered for an AESSEAL Scholarship you must have accepted an offer to study one of the eligible engineering courses listed above through UCAS no later than **Friday 19 June 2020** with Sheffield Hallam University chosen as your **firm choice**. All individuals who fit these criteria will be contacted directly by email no later than Friday 31 July 2020 with instruction on how to apply online.

You will have until **Sunday 13 September 2020** to submit an application, along with any required supporting evidence, and must enrol on your chosen course by Friday 25 September 2020.

### **Am I Eligible?**

To be eligible for the 2020/21 AESSEAL Scholarship you must meet the following criteria:

- you are female UK student applying to study for your first undergraduate degree due to start at Sheffield Hallam University in September 2020.
- you have already accepted an offer to study an eligible course and you have made Sheffield Hallam University your firm choice with UCAS by Friday 19 June 2020.
- you are recognised as having Home Fee status by Student Finance England/Wales/NI and are due to pay the full home tuition fee of £9,250.
- you have a **household income** of less than £42,876 evidenced by a means-tested assessment as part of your application for a student loan (further details below).
- you have already applied to Student Finance England/Wales/Northern Ireland, or the Student Awards Agency Scotland to allow enough time for your assessment to be completed before you start at the University.
- you must not be eligible for the Care Leavers bursary as through this you will automatically receive alternative financial support of a higher value than this scholarship.

[For more information on support for students leaving care visit our website here.](#)

***If you are not eligible for this scholarship or you are unsuccessful or choose not to apply you will still be able to apply for a range of financial support once you start your course at Sheffield Hallam University. For more information visit our [fees and funding](#) pages on the website.***

### **Household Income**

To determine if you are eligible for an AESSEAL Scholarship the University will look at your [Household Income](#). Sheffield Hallam University do not carry out household income assessments. Your household income is determined by Student Finance and is calculated by

looking at the total income of your household minus certain allowances for things such as other financially dependent children that may rely on you or your parents/guardians/sponsors.

In order to be able to assess your household income both you and your family/sponsors MUST share your household income with Student Finance. This is known as a [means-tested assessment](#). In addition to being assessed by Student Finance, ALL parties (students, parents, guardians and any other sponsors) MUST have consented to share their income information with the University as part of the application process. **These arrangements must be in place on or before the deadline for the scholarship in order for your application to be considered. We will not accept applications where this is not in place.**

To ensure we can consider your application for an AESSEAL Scholarship based on household income we would advise students to have done the following:

- ensure you have applied to Student Finance no later than July 2020 for a [means-tested assessment](#) so they can verify your individual household income;
- ensure that all supporting documentation is supplied to Student Finance as per their guidelines
- indicate to Student Finance that your university is Sheffield Hallam University;
- give your consent to Student Finance to share your finance assessment information with the University for bursary purposes.
- Ask your parents, sponsors or guardians to also consent to share their finance assessments information with the University for bursary purposes.
- ensure that your finance assessment application has been completed and approved by Student Finance by the first week of semester 1.

### **Non eligibility**

Students in the following categories are NOT eligible for the scholarship:

- postgraduate students;
- male students;
- part-time students who are studying less than 25% intensity of the equivalent full-time course;
- students whose fees are paid in whole or part through sponsorship (for example by their employer);
- students with Overseas Fee Status;
- students who are classified by Student Finance as being ordinarily resident in the EU;
- students who defer their place with Sheffield Hallam University;
- students who are eligible for the Care Leavers bursary as through this you will automatically receive alternative financial support of a higher value than this scholarship. [More information on support for students leaving care is available on our website.](#)

University reserves the right to withhold payment of an award to an individual where there is a clear evidence trail that they would not gain a material benefit from receiving it.

### **How are applications assessed?**

Your application will be verified once you have enrolled at the University against the eligibility criteria outlined above. If you meet all of the eligibility criteria, your application will then be assessed based on your individual personal circumstance.

Our priority groups for support are:

- Low level of residual household income
- Female students on courses where they are under represented
- Black and minority ethnic students on courses where they are under represented
- Students who are the first in their family to go to University
- Students with caring responsibilities (*evidence required*)
- Students under 25 who are estranged from their family (*evidence required*)
- Students with parental responsibility for at least one child under the age of 18 (*evidence required*)
- Students with a disability
- Transgender students (*evidence required*)
- Students who have refugee status (*evidence required*)
- Students coming to University from areas of the UK with low participation in Higher Education. This is measured through the Higher Education Funding Council POLAR classifications. [Visit the HEFCE website for more information.](#)
- Students on a high cost course

The table below outlines how you will be assessed for each priority group and where additional evidence will be required. The examples of additional evidenced are illustrative and should not be read as exhaustive. For any questions around evidence requirements please contact [scholarships@shu.ac.uk](mailto:scholarships@shu.ac.uk).

As part of the application there will be an opportunity for you to write a personal statement. Anything written will not be assessed on academic writing style or content but is an opportunity for you to elaborate on your personal circumstances, or any other extenuating circumstances that have not been covered elsewhere. Applications are assessed based on a scoring criteria in the first instance but all statements will be read and any applications falling outside of this criteria could still be considered depending on the additional information you have included.

The number of scholarships available is limited by the funds we receive from donors and not all of those who meet the criteria will be successful.

Criteria/Priority Group	Evidence Required
Level of household income	You must have applied for Student Finance but you do not need to provide evidence of your household income in your application. The University will have access to this information if you have been means tested by your student funding body and all parties have given consent to share that information with the University
Female identifying students on courses with consistently low participation	No evidence required. The University will check this information internally.
Black and minority ethnic students on courses with consistently low participation	No evidence required. The University will check this information internally.
Students who are the first in their family to go to University	No evidence required. The University checks this information internally.

<p>Students with caring responsibilities - <i>someone providing unpaid support to a friend or family member due to an illness, disability, mental health or addiction problem</i></p>	<p>One of the following:</p> <ul style="list-style-type: none"> <li>▪ A letter confirming you provide care for a friend or family member from a relevant organisation or third party, such as a carers organisation, social services, teacher or college tutor, support worker, doctor, healthcare professional or other relevant support organisation or network</li> <li>▪ Evidence that you are currently receiving Carers Allowance</li> <li>▪ Evidence that you are currently receiving Disability Living Allowance for a child in your care.</li> </ul>
<p>Student who is estranged from their family - <i>someone who is irreconcilably estranged from their family and aged 25 or under at the time of enrolment.</i></p>	<p>Letter from your student funding body (e.g. Student Finance England) confirming independent status on the grounds of estrangement.</p>
<p>Student parent – <i>someone with parental responsibility for at least one child under the age of 18</i></p>	<p>One of the following:</p> <ul style="list-style-type: none"> <li>▪ Evidence that you are currently receiving Child Tax Credits, Child Benefit, or equivalent Universal Credit from HMRC</li> <li>▪ Evidence that you are currently receiving Parents' Learning Allowance from your student funding body</li> <li>▪ A birth certificate, this must name you as the parent</li> </ul>
<p>Transgender students – <i>inclusive of non-binary</i></p>	<p>We will contact you directly regarding evidence required after you have submitted your application.</p>
<p>Students who have refugee status</p>	<p>You will need to provide a copy of your residence card. If you already have settled status as a refugee or a person with humanitarian protection, and that is not stated on the card/residence permit, you must provide a Home Office letter</p>
<p>Student with a disability</p>	<p>If you have not already done so, you must register with the Sheffield Hallam University Disabled Student Support Service by the time you have enrolled in September 2020. If you disclosed your disability with UCAS you will have been emailed information on how to do this already. <a href="#">More detail can be found online.</a></p>
<p>Students coming to University from areas of the UK with low participation in Higher Education.</p>	<p>Postcode from home address only. This is then assessed based on POLAR classifications.</p>
<p>Students on a high cost course</p>	<p>No evidence required. The University checks this information internally.</p>

## What happens if I am successful?

- You will be notified of the outcome of your application by **Friday 30 October 2020**.
- You will be asked to accept your scholarship by agreeing to the terms and conditions sent to you when the scholarship is offered.
- Payments will be made directly into your bank account in instalments throughout the year, to be confirmed at point of award. You will be required to provide bank account details to enable the bank transfers. You are responsible for ensuring your bank details are correct.
- You will continue to receive payments for the duration of your studies at the University for up to 3 years. This will exclude any placement or sandwich years.
- If you change your course, suspend your studies or withdraw from your studies, you will no longer be eligible to receive further scholarship payments. In such case, you will be entitled to retain the part of the scholarship already paid to you.
- The scholarship is subject to your satisfactory academic progress. It may be withdrawn or withheld if you are required to repeat an academic year.
- If you accept the AESSEAL Scholarship, you will no longer be eligible for some wider financial support from the University including the Student Success Scholarship.
- As a new scholarship student of the University, you will be expected to keep up with your studies and report back to the Development & Alumni Relations Office on your progress throughout your undergraduate degree.
- You may also be asked to act in an ambassadorial capacity, to produce student case studies, and to attend scholarship/recruitment events for Sheffield Hallam University as required. This is optional and we will always ask you for your consent to use your personal data for any marketing or fundraising purposes in line with the [Student Privacy Notice which can be viewed in full on our website](#).

*For further enquiries about this scholarship, please contact [scholarships@shu.ac.uk](mailto:scholarships@shu.ac.uk) with the subject "AESSEAL Scholarships" and we will get back to you as soon as possible.*

## Appeals and general policy terms

For information about the appeals process and other general policy terms relating to all University bursaries see the [Bursary Guidelines](#).

### *Deadlines for appeals*

All appeals must be made within 10 working days of the date of the email sent to you by the University that informs you of the outcome of your application.

### *Our expectations*

- All students should be honest and transparent in any applications they make for financial support
- All students should engage in a positive manner with support teams, in line with the University's standards of acceptable behaviour
- A student who wishes to appeal a decision should present a clear and concise appeal statement, covering clearly all the grounds on which they wish to appeal

**Updated July 2020**

**Development & Alumni Relations Office**