

DATE: 16 September 2020

TIMINGS: 15.00 until 17.00

VENUE: Via [WebEx](#)

If you are unable to attend please notify Governance Services by [email](#)

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

PRELIMINARY ITEMS		PAPER REFERENCE	TIMING
1.	Apologies for Absence		1500 (10 mins)
2.	Declarations of Interest		
3.	Minutes of the Meetings held on 15 July 2020 To <u>confirm</u> as a correct record the minutes and the confidential minute	FEC/4/20/M	
4.	Matters Arising and Action Tracker	FEC/5/20/4	
5.	Deputy Chair of Finance and Employment Committee		
TO CONSIDER/DISCUSS:			
6.	Finance		1510 (30 mins)
6.1	University Performance Report - Financial Monitoring Provisional Outturn 2019/20 (Period 12)	FEC/5/20/6.1 Confidential	
6.2	Covenants Update	FEC/5/20/6.2 Confidential	
6.3	Bad Debts: Recommended provision and Write-off at 31 July 2020	FEC/5/20/6.3 Confidential	
6.4	Students' Union Financial Monitoring Provisional Outturn 2019/20 (Period 12)	FEC/5/20/6.4 Confidential	
6.5	Orders and Contracts	FEC/5/20/6.5 Confidential	
7.	People and Employment		15.40 (25 mins)
7.1	Key Performance Indicators for the Chief People Officer's Portfolio	FEC/5/20/7.1	
7.2	Organisational Values	FEC/5/20/7.2	

8	Estate		16.05 (45 mins)
8.1	Estates Strategy (direction of travel)	Verbal	
8.2	Capital Plan and Estates Considerations Report	FEC/5/20/8.2 Confidential	
9	Update on Potential Business Opportunity	Verbal	16.50 (5 mins)
10.	Finance and Employment Committee Draft Annual Report to the Board	FEC/5/20/10	16.55 (5 mins)
TO RECEIVE (Items for information)			
11.	Estates Development Report	FEC/5/20/11 Confidential	
12	Advanced Wellbeing Research Centre	FEC/5/20/12 Confidential To follow	
13.	Investment Summary - 31 August 2020	FEC/5/20/13 Confidential	
14.	Finance and Employment Committee Annual Business Cycle	FEC/4/20/14	
OTHER BUSINESS			
15.	Other Urgent Business		
16.	Date of Next Meeting		
	14 October 2020		