

**AGENDA**

**DATE:** Friday 23 October 2020 Board of Governors

**TIMINGS:** 2.45pm to 4.15pm

**VENUE:** Via Webex

If you are unable to attend please notify Governance Support by [email](#)

Two meeting books are issued. **Book 1** contains the preliminary items, items, recommended to the Board for approval and items for discussion. The items in agenda sections 9 and 10 are in **Book 2** and unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, they will not be discussed at the meeting.

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

If you have any queries please contact the Clerk to the Board of Governors by telephone on 0114 225 2051 or by e-mail.

Timings	PRELIMINARY ITEMS - IN MEETING BOOK 1 OF 2		PAPER REFERENCE
2.45pm 5 mins	1	<b>Election of a Deputy Chair of the Board of Governors</b>  To <u>elect</u> a Deputy Chair	BG/7/20/1  Confidential
2.50pm 5 mins	2	<b>Apologies for Absence</b>	
	3	<b>Declarations of Interest</b>  Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting.	
	4	<b>Minutes of previous meetings</b>  To <u>approve</u> the minutes of the: i) Meeting held on 28 July 2020;	BG/5/20/M
	5	<b>Matters Arising/Action Tracker</b>  To <u>note</u> the action tracker.	BG/5/20/action
	6	<b>Other Urgent Business</b>  To deal with other urgent business notified by 12 noon on Thursday 22 October 2020 or accepted by resolution	
	<b>7 ITEMS TO APPROVE - IN MEETING BOOK 1 OF 2</b>		
2.55pm 5 mins	7.1	<b>Students' Union Grant 2020/21 (1 February 2021 to 31 July 2021)</b>	BG/7/20/7.1  Confidential

		To <u>approve</u>	
3.00pm 5 mins	7.2	<b>Remuneration Committee: Draft Annual Report 2019/20</b>  To <u>approve</u> the: i) annual report for publication in the Annual Report and Financial Statements; ii) revised constitution of the Remuneration Committee	BG/7/20/7.2i Confidential BG/7/20/7.2ii
3.05pm 10 mins	7.3	<b>Estate Matters</b>  To <u>note chair's action</u> : i) a sub lease of land;  To <u>approve</u> ii) land acquisition;  <b>Campus Plan</b> To <u>receive</u> and discuss a report on Campus Plan options	BG/7/20/7.3i Confidential BG/7/20/7.3ii Confidential  BG/7/20/7.3 Confidential
<b>8</b>	<b>ITEMS FOR DISCUSSION - IN MEETING BOOK 1 OF 2</b>		
3.10pm 10 mins	8.1	<b>Student Recruitment for 2020</b>  To <u>note</u> the update	BG/7/20/8.1 Confidential
3.25pm 5 mins	8.2	<b>Financial Monitoring Provisional Outturn 2019/20</b>  To <u>receive</u> a report	BG/7/20/8.2 Confidential
3.30pm 5 mins	8.3	<b>Office for Students Interim Financial Data Collection Workbook</b>  To <u>receive</u> and <u>discuss</u> the return which is to be signed off by the Accountable Officer (Vice-Chancellor) prior to submission to OfS by Friday 30 October 2020.	BG/7/20/8.3 Confidential
3.35pm 10 mins	8.4	<b>Autumn 2020 Delivery</b>  To <u>receive</u> a i) progress report; ii) a <b>written</b> report on the no detriment policy	Oral Report BG/7/20/8.4ii Confidential
3.45pm 5 mins	8.5	<b>University Performance Report: data to end July 2020 (period 12)</b>  To <u>receive</u> a report	BG/7/20/8.5
3.50pm	8.6	<b>Vice-Chancellor's Report</b>	BG/7/20/8.6

5 mins		To <u>receive</u> a report	
3.55pm 5 mins	8.7	<b>Report from the Students' Union</b> To <u>receive</u> a report on the activities of the Students' Union	BG/7/20/8.7
4.00pm 5 mins	8.8	<b>Report from Staff Governors</b> To <u>receive</u> a report	BG/7/20/8.8
4.05pm 5 mins	8.9	<b>Chairs' Reports</b> To <u>receive</u> and <u>discuss</u> oral reports	
<b>9 ITEMS FOR DISCUSSION BY EXCEPTION - IN MEETING BOOK 2 OF 2</b>			
Time not allocated	<b>Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the items in section 9 and those marked (+) in section 10 will not be discussed at the meeting.</b>		
Book 2	9.1	<b>2019/20 Annual Reports of the Board's Committees</b> To <u>note</u> the annual report of the: i) Finance and Employment Committee (appendix 1) ii) Nominations Committee (appendix 2)	BG/7/20/9.1i BG/7/20/9.1ii
Book 2	9.2	<b>Minutes of the Committees of the Board</b> To <u>receive</u> the: i) confirmed minutes of the Finance and Employment Committee meeting held on 16 September 2020; ii) unconfirmed minutes of the Audit and Risk Committee meeting held on 17 September 2020;	BG/7/20/9.2i BG/7/20/9.2ii
Book 2	9.3	<b>Academic Governance</b> To <u>receive</u> the unconfirmed minutes of the Academic Board meeting held on 23 September 2020;	BG/7/20/9.3
<b>10 ITEMS TO UPDATE THE BOARD - IN MEETING BOOK 2 OF 2</b>			
Book 2	10.1	<b>(+)Minutes of the Health, Safety and Wellbeing Committee</b> To <u>note</u> the minutes of the 29 July 2020 meeting of the Committee	BG/7/20/10.1
Book 2	10.2	<b>(+)Corporation Seal</b> To <u>note</u>	BG/7/20/10.2

11	<b>SCHEDULE OF MEETINGS AND OUTLINE ANNUAL CYCLE OF BUSINESS</b>		
4.10pm 5mins Book 1	11	To <u>receive</u> the outline annual cycle of business and <u>note</u> that the next meeting of the Board will be held on Wednesday 25 November 2020.	BG/7/20/11

Michaela Boryslawskij, University Secretary and Clerk to the Board of Governors