

**AGENDA**

DATE: Wednesday 13 January 2021

TIMINGS: 1330 to 1430

VENUE: Zoom

If you are unable to attend please notify Governance Services by [email](#)

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

PRELIMINARY ITEMS	PAPER REFERENCE	TIMING
1. APOLOGIES FOR ABSENCE		1330 to 1335 (5 mins)
2. DECLARATION OF INTERESTS		
3. CHAIR'S BUSINESS		
4. GUIDANCE NOTE ON THE ROLE OF THE AUDIT AND RISK COMMITTEE (ARC) AND FINANCE AND EMPLOYMENT COMMITTEE (FEC) IN CONSIDERING THE DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS (ARFS)	A/1/21/4J FEC/1/21/4J	
<b>TO CONSIDER/DISCUSS:</b>		
5. THE UNIVERSITY'S APPROACH TO GOING CONCERN ASSESSMENT  To <u>consider</u>	A/1/21/5J FEC/1/21/5J CONFIDENTIAL	1335 to 1345 (10 mins)
6. GRANT THORNTON: AUDIT FINDINGS FOR SHEFFIELD HALLAM UNIVERSITY  To <u>consider</u>	A/1/21/6J FEC/1/21/6J CONFIDENTIAL	1345 to 1400 (15 mins)
7. LETTERS OF REPRESENTATION IN RELATION TO THE 2019/20 EXTERNAL AUDIT  To <u>consider</u>	A/1/21/7J FEC/1/21/7J CONFIDENTIAL	1400 to 1405 (5 mins)
8. AUDIT AND RISK COMMITTEE OPINIONS  To <u>consider</u>	A/1/21/8J FEC/1/21/8J CONFIDENTIAL	1405 to 1410 (X5 mins)
9. DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS AND SUBSIDIARY FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2020  To <u>consider</u>	A/1/21/9J FEC/1/21/9J CONFIDENTIAL	1410 to 1430 (20 mins)

---

**OTHER BUSINESS**

---

10 ANY URGENT BUSINESS

---

11 DATE OF NEXT MEETING

FEC: Wednesday 13 January 2021, 1500 to 1630

ARC: Thursday 11 February 2021, 1600 to 1800

---