

**AGENDA**

DATE: 23 November 2021

TIMINGS: 14.00 until 17.00

VENUE: Via Zoom

If you are unable to attend please notify Governance Services by [email](#)

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

PRELIMINARY ITEMS		PAPER REFERENCE	TIMING
1	<b>Apologies for Absence</b>		14.00 (10 mins)
2	<b>Declarations of Interest</b>		
3	<b>Minutes of the Previous Meeting</b> To <u>approve</u> the minutes of the meeting held on 29 September 2021.	FEC/5/21/M	
4	<b>Matters Arising and Action Tracker</b>	FEC/6/21/4	
<b>TO CONSIDER/DISCUSS:</b>			
5	<b>Finance</b>		
5.1	To <u>consider</u> the Draft Annual Report and Financial Statements.	FEC/6/21/5.1 Confidential	14.10 (70 mins)
5.2	To <u>consider</u> the approach to OfS Financial Forecast and Assumptions.	FEC/6/21/5.2 Confidential	
5.3	To <u>consider</u> the Financial Monitoring Report for Period 3.	FEC/6/21/5.3 Confidential	
5.4	To <u>consider</u> a review of the Treasury Management Policy.	FEC/6/21/5.4 Confidential	
5.5	To <u>receive</u> a draft closure report from the Refinancing for Transforming Lives Task and Finish Group.	FEC/6/21/5.5 Confidential	
6	<b>Potential Opportunity: Strategic Business Case</b> To <u>consider</u> an update on progress with the Strategic Business Opportunity.	FEC/6/21/6	15.20 (15 mins)
<b>Break</b>			15.35 (10 mins)
7	<b>People Plan</b> To <u>consider</u> the People Plan Report from the Chief People to include a progress report on the University's Organisational Culture and Values	FEC/6/21/7	15.45 (20 mins)

<b>8</b>	<b>Gender Pay Gap Report 2021</b>	FEC/6/21/8	16.05 (20 mins)
<b>9</b>	<b>Annual Report on Donations including the Donations Framework and Register</b> To <u>consider</u> the new Policy Framework and Donations Register.	FEC/6/21/9	16.25 (5 mins)
<b>10</b>	<b>Annual Health, Safety and Welfare Report</b> To <u>consider</u> the Annual Health, Safety and Welfare Report.	FEC/6/21/10	16.30 (10 mins)
<b>11</b>	<b>Proposed Procurement Strategy for Estates Minor Works</b> To <u>consider</u> proposals relating to the procurement of Estates Minor Works for <u>recommendation</u> to the Board of Governors.	FEC/6/21/11	16.40 (10 mins)
<b>TO NOTE (ITEMS FOR INFORMATION)</b>			
<b>12</b>	<b>Estate Matters</b>		
12.1	Estates Development Report	FEC/6/21/12.1 Confidential	
12.2	Bi-annual Hallam Alliance Update	FEC/6/21/12.2 Confidential	
<b>13</b>	<b>Finance Matters:</b>		
13.1	Investments Summary	FEC/6/21/13.1	
13.2	Students' Union Financial Monitoring (Period 3)	FEC/6/21/13.2	
13.3	Orders and Contracts above Threshold Level	FEC/6/21/13.3	
<b>14</b>	<b>Annual Business Cycle 2021/22</b>	FEC/6/21/14	
<b>OTHER BUSINESS</b>			
<b>15</b>	<b>Other Urgent Business</b>		
<b>16</b>	<b>Dates of Next Meetings</b>  26 January 2022 at 13.30 - joint meeting with the Audit and Risk Committee to consider the Annual Financial Return.  26 January 2022 at 15.00-16.30 – to consider any additional Finance items outside of the joint meeting.  Please note that both the above meetings will be held on campus.  Monday 28 February 2022 at 14.00-17.00 (virtual). This meeting is an additional one to the published schedule.		