

**AGENDA**

**DATE:** 29 September 2021

**TIMINGS:** 15.00 until 18.00

**VENUE:** Via Zoom

If you are unable to attend please notify Governance Services by [email](#)

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

PRELIMINARY ITEMS		PAPER REFERENCE	TIMING
<b>1</b>	<b>Apologies for Absence</b>		3.00pm (10 mins)
<b>2</b>	<b>Declarations of Interest</b>		
<b>3</b>	<b>Minutes of Previous Meetings</b> To <u>approve</u> the minutes of the meeting held on 7 July 2021.	FEC/4/21/M	
<b>4</b>	<b>Matters Arising and Action Tracker</b>	FEC/5/21/4	
<b>TO CONSIDER/DISCUSS:</b>			
<b>5</b>	<b>Potential Opportunity: Strategic Business Case</b> An update following consideration by the Board of Governors at the special meeting on 29 September.	Verbal Report	3.10pm (20 mins)
<b>6</b>	<b>Finance</b>		3.30pm (45 mins)
6.1	To consider the provisional outturn for 2020/21.	FEC/5/21/6.1 Confidential	
6.2	To <u>consider</u> an update from the Refinancing for Transforming Lives Task and Finish Group (to include the minutes of the meeting held on 27 August 2021 for information).	VFEC/5/21/6.2 Confidential	
6.3	To consider and <u>approve</u> the write off of Bad Debts provision as at 31 July 2021.	FEC/5/21/6.3 Confidential	
<b>7</b>	<b>Digital Strategy</b> To <u>consider</u> an update on the current Digital Strategy and the choices ahead.	Presentation Confidential	4.15pm (20 mins)
<b>Break</b>			4.35pm (10 mins)

<b>8</b>	<b>People Plan</b> To <u>consider</u> the People Plan Report from the Chief People to include the Protect and Respect Report.	FEC/5/21/8	4.45pm (30 mins)
<b>9</b>	<b>Pensions Update</b> To <u>consider</u> an update on pension matters.	FEC/5/21/9 Confidential	5.15pm (15 mins)
<b>10</b>	<b>Committee Annual Report and Effectiveness Review</b> To consider and <u>approve</u> the annual report on Committee effectiveness and proposed revisions to the Terms of Reference.	FEC/5/21/10	5.30pm (10 mins)
<b>TO NOTE (Items for information)</b>			
<b>11</b>	<b>Estates Development Report</b>	FEC/5/21/11 Confidential	
<b>12</b>	<b>Finance Matters:</b>		
12.1	Investments Summary	FEC/5/21/12.1	
12.2	Students' Union Financial Monitoring	FEC/5/21/12.2	
12.3	Orders and Contracts above Threshold Level including insurance renewal approved under Chair's action.	FEC/5/21/12.3	
<b>13</b>	<b>Annual Business Cycle 2021/22</b>	FEC/5/21/13	
<b>OTHER BUSINESS</b>			
<b>14</b>	<b>Other Urgent Business</b>		
<b>15</b>	<b>Date of Next Meeting</b> 23 November 2021 at 14.00		

Michaela Boryslawskyj  
University Secretary  
7 September 2021