

**English for speakers of other languages**

**Application form**

**Please complete the details below and include a copy of your English language test result, for example IELTS test report form and other educational certificates**

**Personal details**

|  |  |  |
| --- | --- | --- |
| **Reference Number (if applicable)** | | Date of birth |
| **Family name** | | Gender |
| **First names** | | **Title** |
| **Official name (as it appears on your passport/national ID card)** |  | |

**Address details**

#### Permanent address

#### Agent address

**Permanent Telephone Agent Telephone**

**Personal email address** - **(THIS MUST NOT BE AN AGENT'S EMAIL ADDRESS)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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**This is the email address we will use to contact you about any information regarding your induction to the course, so please make sure you complete the above box.**

**Agent email address** (If applicable)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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**Nationality**

**Country of birth** (the country where you were born)

**Nationality** (the country for which you are entitled to hold a passport)

**Country of domicile** (the country where you live)

**Do you require a visa to study in the UK? YES**  **NO**

**Have you previously had a Tier 4 visa for study in the UK? YES**  **NO Don't Know**

**If yes please list the course(s) you have studied under this type of visa and the course start and end dates**

|  |  |  |
| --- | --- | --- |
| **Course** | **Start** | **End** |
|  |  |  |

**Are you a non-EU citizen currently resident in the UK? YES**  **NO**

**If you answer yes to the above please provide the following information in order to assist us in providing you with the correct course fee information.**

**When did you enter the UK?**

**What is your immigration status?**

**Do you have any physical disability or learning difficulties?** If yes, please give details below.

|  |
| --- |
|  |
|  |

**Equal opportunities monitoring – ethnic origin**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | White |  | Asian/Asian British - Indian |  | Other Asian background |
|  | Black or Black British - Caribbean |  | Asian/Asian British - Pakistani |  | Mixed - White and Black Caribbean |
|  | Black or Black British - African |  | Asian/Asian British - Bangladeshi |  | Mixed - White and Black African |
|  | Other Black background |  | Chinese |  | Mixed - White and Asian |
|  | Other Mixed background |  | Other Ethnic background |  | Prefer not to say |

**Current English language level**

You will need to provide evidence that your current English language level is at CEFR B1 eg IELTS 4.0 in **all skills.**

|  |
| --- |
| **Have you taken any English language test? YES NO** |

**If Yes, please provide evidence with your application.**

**Pre-sessional English for Academic Purposes**

You should join this course if you already have a minimum of IELTS 5.0 or equivalent and you need to improve your language level to join your degree.

**Course dates**

* You start the **Summer course in** **July or August** if your degree starts in September or October.
* You start the **Autumn course in October or November** if your degree starts in January or February.

This is an intensive course. You study for five or ten weeks depending on how much you need to improve your IELTS score.

Please see the table below. Using your current IELTS score, **select your start date by ticking [✓] the appropriate box.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Current IELTS score** | **IELTS required by your degree** | **Recommended length of study** | **Autumn course –**  **dates** | **✓** | **Summer course –**  **dates** | **✓** |
| 5.0 (minimum of 4.5 in all skills) | 6.0 | 10 weeks | October - December |  | July - September |  |
| 5.5 (minimum of 5.0 in all skills) | 6.0 | 5 weeks | November - December |  | August - September |  |
| 5.5 (minimum of 4.5 in all skills) | 6.5 | 10 weeks | October - December |  | July - September |  |
| 6.0 (minimum of 5.0 in all skills) | 6.5 | 5 weeks | November - December |  | August - September |  |
| 6.0 (minimum of 4.5 in all skills) | 7.0 | 10 weeks | October - December |  | July - September |  |
| 6.5 (minimum of 5.0 in all skills) | 7.0 | 5 weeks | November - December |  | August - September |  |

**Long English for Academic Purposes (LEAP)**

You should join this course if you have a minimum of IELTS 4.0 or equivalent in all skills and you want to achieve IELTS 5.0 or above.

**Start dates**

If you are applying for the LEAP course because you would like to study a degree at Sheffield Hallam University, the date you start and the length of study depends on your current English level. It will also depend on the level of English required for your degree and the start date of your degree course.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Start** | **September**  (42 weeks) | **January**  (29 weeks) | **April**  (18 weeks) | **Required IELTS for your course** |
| Your Current IELTS Score | Minimum 4.0 | Minimum 4.0 | Minimum 4.5 | 6.0 |
| Minimum 4.0 | Minimum 4.5 | Minimum 5.0 | 6.5 |
| Minimum 4.5 | Minimum 5.0 | Minimum 5.5 | 7.0 |

Please note – you progress onto the Pre-sessional Course in English for Academic Purposes when you have achieved equivalent to IELTS 5.0 or above – depending on the requirements of your degree.

Using the table above please select below the appropriate start month and how many hours you wish to study for.

|  |  |  |
| --- | --- | --- |
| **Start month** | **15 hours**  [✓] | **21 hours**  [✓] |
| September - September |  |  |
| January - September |  |  |
| April - September |  |  |
| April - December |  |  |
| Summer LEAP  June - August |  |  |
| Summer LEAP  June - December |  |  |

To find out whether to choose a 15 hour or 21 hour course, visit our website at [**www.shu.ac.uk/tesol**](http://www.shu.ac.uk/tesol)**.**

**Terms and conditions**

To view the Universities Terms and Conditions please go to [www.shu.ac.uk/about/legal](http://www.shu.ac.uk/about/legal). A printed copy may be requested by emailing [Directadmissions@shu.ac.uk](mailto:Directadmissions@shu.ac.uk) with your name and address.

**Data disclosure**

The information you supply on this form will be used by Sheffield Hallam University in accordance with the Data Protection Act 1998 and other applicable legislation. The University will use the information to process your application and to provide any relevant further information by post, email or text. It will also be used to support the University’s marketing and market research activities.

Please tick if you do not wish to receive further information by

Post Text Email Phone

If at any time you change your mind and you would like the University to stop sending such information, please contact the Department of Marketing, Sheffield Hallam University, Sheffield S1 1WB or email [marketing@shu.ac.uk](mailto:marketing@shu.ac.uk)

If you accept a place at the University and meet the conditions of the offer, the information from your application form will be used to set up a student record on the University’s student information (SI) system. Where required this information may be shared with the government or their respective agents to check the accuracy of personal information provided by students against external data sources such as the Higher Education Statistics Agency (HESA), or the Learning Skills Council Individual Learner Record (LSC ILR), returns. The University may also contact other institutions to confirm previous qualifications obtained.

In order to prevent and detect fraud, we reserve the right to, or may be required to, share this information with external organisations such as the police, the Home Office, the Foreign Office, the UK Border Agency and local authorities.

The University does not share the information you have provided with any other third party, except research agencies which assist with or carry out research and service providers who deliver email and text messages on the University’s behalf. The University ensures that such agencies will also handle personal data in accordance with the Data Protection Act.

**Declaration**

I confirm that, to the best of my knowledge, the information given in this form is true, complete and accurate and no information requested or other material information has been omitted. I give my consent to the processing of my data by Sheffield Hallam University. I understand that any offer of a place on the above course is subject to my acceptance of the University’s terms and conditions, which I have received and read. I understand what they say, and I agree to abide by the conditions set out there. I accept that if I do not fully comply with these requirements, Sheffield Hallam University reserves the right to cancel my application and I shall have no claim against Sheffield Hallam University in relation to this application.

Applicant's signature Date

**If you have any queries regarding completing this application form or about the application process in general, you may find our website helpful at www.shu.ac.uk/tesol**

**Alternatively, please email us at** [**Directadmissions@shu.ac.uk**](mailto:Directadmissions@shu.ac.uk)

**Please return your completed application form to:**

Direct Admissions, Sheffield Hallam University, City Campus, Howard Street, SHEFFIELD, S1 1WB UK

Or you can email a PDF version to [**Directadmissions@shu.ac.uk**](mailto:Directadmissions@shu.ac.uk)