

BOARD OF GOVERNORS

AUDIT AND RISK COMMITTEE

There will be a meeting of the Audit and Risk Committee from **3.30pm until 6.30pm on Thursday 7 June 2018** in Room 5541, Howard Building, City Campus.

If you are unable to attend, please notify Angela Temple in the Governance Services by telephone on 0114 225 4590 or by email a.temple@shu.ac.uk

If you have any queries or require further information please contact Martin Conway by telephone on 0114 225 2051 or by e-mail martin.conway@shu.ac.uk

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the items listed below (marked +) for the Committee to receive and note will not be discussed at the meeting.

A G E N D A

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|---------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.30pm
(15 mins) | 1 | Private Meeting of Committee Members |
| 3.45pm
(15 mins) | 2 | Apologies for absence |
| | 3 | Declaration of interests |
| | | Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting. |
| | 4 | A/1/18/M Minutes of the meeting held on 15 March 2018 |
| | | To <u>consider</u> the minutes. |
| | 5 | A/2/18/5 Matters Arising/Audit and Risk Committee Action Tracker, version 30 May 2018 |
| | | To <u>receive</u> the action tracker and <u>consider</u> matters arising not elsewhere on the agenda. |
| | 6 | Other urgent business |
| | | To deal with other urgent business notified by 12 noon on 6 June 2018 or accepted by resolution. |
| | 7 | Risk Management |
| 4pm
(30 mins) | 7.1 | A/2/18/7.1 Report on Corporate Risk: Teaching quality |
| | | To <u>receive</u> and <u>discuss</u> . |

4.30pm (30 mins)	7.2	A/2/18/7.2	Risk Management
			To <u>receive</u> and <u>discuss</u> the report and <u>receive</u> a presentation on the University's approach to risk management.
5pm (5 mins)	7.3		Report on Progress to Implement the General Data Protection Regulation
			To <u>receive</u> a verbal update
5.05pm (40 mins)	8		Internal Audit
	8.1	A/2/18/8.1	Internal Audit Progress Report
			To <u>receive</u> and <u>discuss</u> the progress report for February 2018 to June 2018, including the following final reports:
		A/2/18/8.1i	i) Overseas Partnerships
		A/2/18/8.1ii	ii) Student Retention
		A/2/18/8.1iii	iii) Estates Planning Follow-up
		A/2/18/8.1iv	iv) Payment Card Data Project
	8.2	A/2/17/8.2	Report on Implementation of Internal Audit Recommendations
			To <u>receive</u> and <u>discuss</u> .
	8.3	A/1/18/8.3	Internal Auditor Appointment
			To <u>receive</u> and <u>discuss</u> .
5.45pm (15 mins)	9		External Audit
	9.1	A/2/18/9.1 Confidential	The Audit Plan for Sheffield Hallam University, Year Ending 31 July 2018
			To <u>receive</u> and <u>discuss</u> .
	9.2	A/2/18/9.2	(+) Additional Work Carried Out by the External Auditors
			To <u>receive</u> and <u>note</u> .
	10		Date of Next Meeting
			Thursday 20 September 2018, 4.30 to 6.30pm

Martin Conway
Clerk to the Board of Governors
30 May 2018

For information

Unless members indicate to the Secretary prior to the meeting that they wish to raise specific points, the items listed below are for information and will not be discussed at the meeting.

(+) Forward Planning Programme for meetings of the Audit Committee