

BOARD OF GOVERNORS

There will be a meeting of the Board of Governors from **1.30pm until 2.30pm on Friday 6 October 2017 in the Hadfield Suite at the Doubletree by Hilton Sheffield Park Hotel, Chesterfield Road South, Sheffield S8 8BW.**

If you are unable to attend please notify Tracey Goodwill in Governance Services by [email](#)

If you have any queries please contact Martin Conway, Clerk to the Board of Governors by telephone on 0114 225 2051 or by [e-mail](#)

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

(+)Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the items marked (+) for the Board to receive and accept will not be discussed at the meeting.

A G E N D A

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|--------------------|---|-------------------------|--|
| 1.00pm
(5 mins) | 1 | BG/5/17/1 | <p>Election of a Deputy Chair of the Board of Governors</p> <p>To <u>elect</u> a Deputy Chair to October 2018.</p> |
| | 2 | | <p>Apologies for Absence</p> |
| | 3 | | <p>Declaration of Interests</p> <p>Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting.</p> |
| | 4 | BG/4/17/M
BG/4/17/MC | <p>Minutes of the meeting held on 18 July 2017</p> <p>To <u>consider</u> the:</p> <ul style="list-style-type: none"> i) minutes; ii) confidential minutes. |
| | 5 | BG/4/17/action | <p>Matters Arising/Action Tracker</p> <p>To <u>note</u> the action tracker</p> |
| 1.05pm
(5 mins) | 6 | BG/5/17/6 | <p>Responsibilities and operation of the Board</p> <p>To <u>receive</u> the:</p> <ul style="list-style-type: none"> i) Standing Orders; ii) Statement of Primary Responsibilities; iii) Scheme of Delegations. |
| | 7 | | <p>Other Urgent Business</p> <p>To deal with other urgent business notified by 12 noon on Thursday 5 October 2017 or accepted by resolution.</p> |

	8	University Strategy and its implementation	
1.10pm (10 mins)	8.1	BG/5/17/8.1 Confidential	Financial Monitoring: Provisional Outturn 2016/17 To <u>receive</u> and <u>discuss</u> a report
1.20pm (10 mins)	8.2	BG/5/17/8.2	Risk Appetite To <u>receive</u> and <u>discuss</u> a report
1.30pm (10 mins)	8.3	BG/5/17/8.3 Confidential To follow	Student Recruitment To <u>receive</u> and <u>discuss</u> a report
1.40pm (10 mins)	8.4		President of the Students' Union Report To <u>receive</u> an oral report
	9	Oversight of activities	
	9.1	BG/5/17/9.1 Confidential	(+)Annual Provider Review 2016-17 Outcomes for the University To <u>receive</u> and <u>accept</u> the letter from HEFCE
	9.2	BG/5/17/9.2	(+)Pay Award 2017 To <u>note</u> Chair's action taken to approve the payment of the 2017 pay award.
1.50pm (5 mins)	10	Board and committee matters	
	10.1		Chairs' Reports To <u>receive</u> oral reports
	10.2		Appointment of an Academic Member of Staff to the Nominations Committee To <u>approve</u> the appointment of Kevin Taylor, academic member of staff on the Board, to the Nominations Committee from 1 August 2017 until 31 July 2019.
	10.3		Appointment to the Academic Assurance Committee (AAC) To <u>approve</u> the appointment of Julie Morrissy as a member of the AAC from 1 August 2017.
	10.4		Minutes of the Committees of the Board
		BG/5/17/10.4i To be tabled	i) To <u>receive</u> the unconfirmed minutes of the Finance and Employment Committee meeting held on 20 September 2017;
		BG/5/17/10.4ii To be tabled	ii) To <u>receive</u> the unconfirmed minutes of the Audit and Risk Committee meeting held on 21 September 2017.

- 10.5 BG/5/17/10.5 **(+)Acquisition of property**
Confidential
To note Chair's action taken in July 2017
- 1.55pm 11 BG/5/17/11 **(+)Honorary Awards 2017**
Confidential
To receive and accept the report
- 12 BG/5/17/12 **(+)Annual report 2016/17 of the Universities of Sheffield
Military Education Committee**
To receive and accept the report
- 13 BG/5/17/13 **Schedule of Meetings and Outline Forward Planning
Programme**
To receive the forward planning programme and note that the next Board meeting will be held from 4.00pm until 7.00pm on Tuesday 28 November 2017.

(+) OTHER INFORMATION - *Unless members indicate to the Clerk prior to the meeting that they wish to raise specific points, the items listed below are for information and will not be discussed at the meeting.*

(+) Use of the Corporation Seal

(+) Health Safety and Wellbeing Committee unconfirmed minutes of the meeting held on 19 July 2017

(+) The University Performance Report with data to the end of July 2017 may be viewed on the governors extranet.