

FINANCE AND EMPLOYMENT COMMITTEE

There will be a meeting of the Finance and Employment Committee from **2.00pm until 3.30pm on Friday 17 November 2017** in the 5541 Boardroom, floor 5, Howard Building, City Campus.

If you are unable to attend please notify Tracey Goodwill in Governance Services by [email](#).

If you have any queries please contact Martin Conway, Clerk to the Board of Governors by telephone on 0114 225 2051 or by [e-mail](#).

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

A G E N D A

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|---------------------|-----|---|
| 2.00pm
(5 mins) | 1 | Apologies for Absence |
| | 2 | Declaration of Interests |
| | | Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting. |
| | 3 | Minutes of the meeting held on 20 September 2017 |
| | | FEC/4/17/M
FEC/4/17/MC |
| | | To <u>consider</u> the:
i) minutes;
ii) confidential minutes. |
| | 4 | Matters Arising/Action Tracker |
| | | FEC/4/17/action |
| | | To <u>note</u> the action tracker |
| | 5 | Other Urgent Business |
| | | To deal with other urgent business notified by 12 noon on Thursday 16 November 2017 or accepted by resolution. |
| | 6 | Estate Plan |
| 2.05pm
(30 mins) | 6.1 | Developing the Estate Masterplan |
| | | To <u>receive</u> a presentation |
| | 6.2 | Estate Developments |
| | | FEC/5/17/6.2
Confidential |
| | | To <u>receive</u> and <u>discuss</u> a progress report |
| | 6.3 | City Campus Atrium business case |
| | | FEC/5/17/6.3
Confidential |
| | | To <u>note</u> Chair's action |

2.35pm (5 mins)	6.4		Olympic Legacy Park: Next Steps
			To <u>receive</u> an oral progress report
2.40pm (20 mins)	7	Financial Plan	
	7.1	FEC/5/17/7.1 Confidential	HEFCE Annual Accountability Return 2017 - Financial Commentary
			To <u>recommend</u> to the Board of Governors
	7.2	FEC/5/17/7.2 Confidential	Annual Financial Sustainability Assurance Report (ASSUR)
			To <u>note</u> the position of the University's 2017 assurance report
	7.3	FEC/5/17/7.3 Confidential	Orders/Contracts above Approval Threshold Level
			To <u>note</u>
	7.4	FEC/5/17/7.4 Confidential	Treasury Management Policy - Annual Report to Governors
			To <u>receive</u> a report
	7.5	FEC/5/17/7.5 Confidential	Debt Management
			To <u>receive</u> and <u>discuss</u> a report
	7.6	FEC/5/17/7.6 Confidential	Banking Arrangements
			To <u>recommend</u> to the Board
3.00pm (10 mins)	8	Financial Plan and People Plan	
	8.1	FEC/5/17/8.1 Confidential	Defined Contribution Pension Scheme
			To <u>receive</u> and <u>discuss</u> a report
	8.2		Hallam Deal
			To <u>receive</u> an oral progress report
3.10pm (15 mins)	9	Students' Union Financial Matters	
	9.1	FEC/5/17/9.1 Confidential	Draft Students' Union Financial Statements for year ended 31 July 2017
			To <u>receive</u> and <u>discuss</u> a report
	9.2	FEC/5/17/9.2 Confidential	Students' Union Financial Monitoring: Period 2
			To <u>receive</u> and <u>discuss</u> a report
	9.3	FEC/5/17/9.3 Confidential	Students' Union Update of Grant – Performance Measures
			To <u>recommend</u> approval to the Board of Governors
	9.4	FEC/5/17/9.4 Confidential	Students' Union Pension Arrangements
			To <u>receive</u> and <u>discuss</u> a report

3.25pm 10 FEC/5/17/10

Schedule of Meetings and Forward Planning Programme

To receive the forward planning programme.

Martin Conway, Secretary
10 November 2017