

BOARD OF GOVERNORS

AUDIT AND RISK COMMITTEE

There will be a meeting of the Audit and Risk Committee from **4.30pm until 6.30pm on Thursday 20 September 2018** in Room 5541, Howard Building, City Campus.

If you are unable to attend, please notify Angela Temple in the Governance Services by telephone on 0114 225 4590 or by email a.temple@shu.ac.uk

If you have any queries or require further information please contact Martin Conway by telephone on 0114 225 2051 or by e-mail martin.conway@shu.ac.uk

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the items listed below (marked +) for the Committee to receive and note will not be discussed at the meeting.

A G E N D A

- | | | |
|---------------------|-----|---|
| 4.30pm
(15 mins) | 1 | Private Meeting of Committee Members |
| 4.45pm
(10 mins) | 2 | Apologies for absence |
| | 3 | Declaration of interests |
| | | Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting. |
| | 4 | A/2/18/M Minutes of the meeting held on 7 June 2018 |
| | | To <u>consider</u> the minutes. |
| | 5 | A/3/18/5 Matters Arising/Audit and Risk Committee Action Tracker, version 5 September 2018 |
| | | To <u>receive</u> the action tracker and <u>consider</u> matters arising not elsewhere on the agenda. |
| | 6 | Other urgent business |
| | | To deal with other urgent business notified by 12 noon on Wednesday 19 September 2018 or accepted by resolution. |
| 4.55pm
(5 mins) | 7 | Appointment of Deputy Chair |
| | | To <u>consider</u> . |
| 5pm
(10 mins) | 8 | Risk Management |
| | 8.1 | A/3/18/8.1 Update on Risk Management |
| | | To <u>receive</u> and <u>discuss</u> . |

15 A/3/18/15 **(+) Report on Waivers of the Financial Regulations**
Confidential

To receive and note.

17 **Date of Next Meeting**

Tuesday 13 November 2018 as follows:

- 11.15am to 11.30am: Audit and Risk Committee Members Private Meeting (Members only)
- 11.30am to noon: Audit and Risk Committee Members Private Meeting with management
- Noon to 12.30pm: Break
- 12.30pm to 1pm: Audit and Risk Committee Private Meeting with auditors
- 1pm to 2.30pm: Audit and Risk Committee Meeting
- 2.30pm to 3.30pm: Joint Finance and Employment Committee/Audit and Risk Committee Meeting

Martin Conway
University Secretary
11 September 2018

For information

Unless members indicate to the Secretary prior to the meeting that they wish to raise specific points, the items listed below are for information and will not be discussed at the meeting.

(+) Forward Planning Programme for meetings of the Audit and Risk Committee

(+) Office for Students' Accounts Direction to higher education institutions for 2018-19 financial statements