

**BOARD OF GOVERNORS**

There will be a meeting of the Board of Governors from **2.00pm until 3.30pm on Friday 5 October 2018 in the Assembly room at the Royal Victoria Hotel, Victoria Station Road, Sheffield S1 2AU.**

If you are unable to attend please notify Tracey Goodwill in Governance Services by [email](#)

If you have any queries please contact Martin Conway, Clerk to the Board of Governors by telephone on 0114 225 2051 or by [e-mail](#)

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

(+)Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the items marked (+) for the Board to receive and accept will not be discussed at the meeting.

**A G E N D A**

- |                  |   |                           |   |
|------------------|---|---------------------------|---|
| 2.00pm<br>5 mins | 1 | BG/5/18/1<br>To be tabled | <p><b>Election of a Deputy Chair of the Board of Governors</b></p> <p>To <u>elect</u> a Deputy Chair</p>  |
|                  | 2 |                           | <p><b>Apologies for Absence</b></p>   |
|                  | 3 |                           | <p><b>Declaration of Interests</b></p> <p>Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting.</p>                 |
|                  | 4 | BG/4/18/M                 | <p><b>Minutes of the meeting held on 24 July 2018</b></p> <p>To <u>consider</u> the minutes.</p>  |
|                  | 5 | BG/4/18/action            | <p><b>Matters Arising/Action Tracker</b></p> <p>To <u>note</u> the action tracker</p>   |
| 2.05pm<br>5 mins | 6 | BG/5/18/6                 | <p><b>Responsibilities and operation of the Board</b></p> <p>To <u>receive</u> the:</p> <ul style="list-style-type: none"> <li>i) Standing Orders;</li> <li>ii) Statement of Primary Responsibilities;</li> <li>iii) Scheme of Delegation.</li> </ul> |
|                  | 7 |                           | <p><b>Other Urgent Business</b></p> <p>To deal with other urgent business notified by 12 noon on Wednesday 3 October 2018 or accepted by resolution.</p>  |

	<b>8</b>		<b>University Strategy and its implementation</b>
2.10pm 10 mins	8.1	BG/5/18/8.1 Confidential	<b>Financial Monitoring: Provisional Outturn 2017/18</b>  To <u>receive</u> and <u>discuss</u> a report
2.20pm 10 mins	8.2	BG/5/18/8.2 Confidential	<b>Student Recruitment for 2018/19</b>  To <u>receive</u> and <u>discuss</u> a report
2.30pm 15 mins	8.3	BG/5/18/8.3 Confidential	<b>Campus Masterplan Phase 1: Funding</b>  To <u>approve</u> the recommended financing option for phase 1 of the Campus Masterplan.
	<b>9</b>		<b>Oversight of activities</b>
2.45pm 10 mins	9.1	BG/5/18/9.1	<b>President of the Students' Union Report</b>  To <u>receive</u> and <u>discuss</u> a report
2.55pm 5 mins	9.2	BG/5/18/9.2 Confidential	<b>Estate Developments: Chair's Action</b>  To <u>receive</u> a report on Chair's action
3.00pm 5 mins	9.3	BG/5/18/9.3	<b>(+)Health and Safety Update</b>  To <u>receive</u> and <u>accept</u> a report
	<b>10</b>		<b>Board and committee matters</b>
3.05pm 5 mins	10.1		<b>Chairs' Reports</b>  To <u>receive</u> and <u>discuss</u> oral reports
3.10pm 5 mins	10.2	BG/5/18/10.2	<b>Remuneration Committee</b>  To: i) <u>receive</u> and <u>discuss</u> an oral report from the Chair of the Remuneration Committee following the 19 September 2018 meeting; ii) <u>approve</u> changes to the terms of reference of the Remuneration Committee; iii) <u>approve</u> the draft annual report of the Committee for publication
3.15pm 5 mins	10.3	BG/5/18/10.3	<b>Annual Review of Effectiveness and annual reports of the Committees for 2017/18</b>  To <u>receive</u> the annual reports from the: i) Finance and Employment Committee; ii) Nominations Committee; iii) Remuneration Committee (confidential - to be tabled).

3.20pm  
5 mins

10.4

### **Minutes of the Committees of the Board**

BG/5/18/10.4i

To receive the unconfirmed minutes of the:

i) Academic Assurance Committee meeting held on 25 May 2018;

BG/5/18/10.4ii

ii) Finance and Employment Committee meeting held on 19 September 2018;

To be tabled

iii) Audit and Risk Committee meeting held on 20 September 2018.

BG/5/18/10.4iii

To be tabled

3.25pm  
5 mins

11

### **Equality and Diversity Committee**

To receive an oral report on the Equality and Diversity Committee meeting held on 19 July 2018

12

BG/5/18/12

### **(+)Honorary Awards 2018**

Confidential

To be tabled

To receive and accept the report

13

BG/5/18/13

### **Schedule of Meetings and Outline Forward Planning Programme**

To receive the forward planning programme and note that the next Board meeting will be held from 4.00pm until 7.00pm on Tuesday 27 November 2018.

**(+) OTHER INFORMATION** - *Unless members indicate to the Clerk prior to the meeting that they wish to raise specific points, the items listed below are for information and will not be discussed at the meeting.*

(+) Use of the Corporation Seal

(+) Health Safety and Wellbeing Committee unconfirmed minutes of the meeting held on 20 June 2018