

**FINANCE AND EMPLOYMENT COMMITTEE**

There will be a meeting of the Finance and Employment Committee from **3.00pm until 5.30pm on Wednesday 21 February 2018** in the 5541 Boardroom, floor 5, Howard Building, City Campus.

If you are unable to attend please notify Tracey Goodwill in Governance Services by [email](#).

If you have any queries please contact Martin Conway, Clerk to the Board of Governors by telephone on 0114 225 2051 or by [e-mail](#).

Members should notify the Secretary of any item to be raised under 'Other Urgent Business' at least 24 hours in advance of the meeting.

**A G E N D A**

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|------------------------|---|--|
| 3.00pm<br>(10<br>mins) | 1 | <b>Apologies for Absence</b>   |
|                        | 2 | <b>Declaration of Interests</b><br><br>Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting. |
|                        | 3 | FEC/5/17/M<br>FEC/5/17/MC<br><b>Minutes of the meeting held on 17 November 2017</b><br><br>To <u>consider</u> the:<br>i) minutes;<br>ii) confidential minutes.   |
|                        | 4 | Joint<br>FEC/5/17JM<br>ARC/4/17JM<br><b>Minutes of the joint meeting of the Finance and Employment Committee and the Audit and Risk Committee held on 17 November 2017</b><br><br>To <u>consider</u> the joint minutes.        |
|                        | 5 | FEC/5/17/action<br><b>Matters Arising/Action Tracker</b><br><br>To <u>note</u> the action tracker  |
| 3.10pm<br>(5 mins)     | 6 | FEC/1/18/6<br><b>Finance and Employment Committee: Revised Terms of Reference</b><br><br>To <u>recommend</u> to the Board of Governors   |
|                        | 7 | <b>Other Urgent Business</b><br><br>To deal with other urgent business notified by 12 noon on Tuesday 20 February 2018 or accepted by resolution.  |

	<b>8</b>		<b>Estate Masterplan and Financial Plan</b>	
3.15pm (20 mins)	8.1	FEC/1/18/8.1 Confidential	<b>Estate Masterplan Phase 1 - outline business case</b>	To <u>recommend</u> to the Board
3.35pm (5 mins)	8.2	FEC/1/18/8.2 Confidential	<b>Estate Developments</b>	To <u>receive</u> and <u>discuss</u> a progress report
3.40pm (10 mins)	8.3	FEC/1/18/8.3 Confidential	<b>Health Innovation Park</b>	To <u>receive</u> a progress report
	<b>9</b>		<b>Hallam Deal and Financial Plan</b>	
3.50pm (15 mins)	9.1	FEC/1/18/9.1 Confidential	<b>People Data report at 31 December 2017</b>	To <u>receive</u> and <u>discuss</u> the annual report
4.05pm (15 mins)	9.2		<b>Living Wage</b>	To <u>receive</u> an oral report
4.20pm (15 mins)	9.3	FEC/1/18/9.3 Confidential	<b>Gender Pay Gap and Equal Pay Audit 2017</b>	To <u>receive</u> and <u>discuss</u> a report
4.35pm (15 min)	9.4		<b>Professional Services Operating Model (PSOM)</b>	To <u>receive</u> and <u>discuss</u> an oral progress report
	<b>10</b>		<b>Financial Plan</b>	
4.50pm (5 mins)	10.1	FEC/1/18/10.1	<b>Annual Report and Financial Statements (ARFS)</b>	To <u>receive</u> a report on action taken since submission of ARFS to HEFCE in December 2017
4.55pm (5 mins)	10.2	FEC/1/18/10.2 Confidential	<b>Alternative business structure to support legal education</b>	To <u>receive</u> a progress report
5.00pm (5 mins)	10.3	FEC/1/18/10.3	<b>Treasury Management Policy</b>	To <u>approve</u>
5.05pm (5 mins)	10.4	FEC/1/18/10.4	<b>Investment Summary 6 months to 31 January 2018</b>	To <u>receive</u> a report
5.10pm (5 mins)	10.5	FEC/1/18/10.5 Confidential	<b>Orders/Contracts above Approval Threshold Level</b>	To <u>approve</u>
5.15pm (5 mins)	11	FEC/1/18/11 Confidential	<b>Students' Union Financial Monitoring: Period 5</b>	To <u>receive</u> and <u>discuss</u> a report

To receive the forward planning programme.

Martin Conway, Secretary  
14 February 2018