

There will be a joint meeting of the Finance and Employment Committee and the Audit and Risk Committee from **2.30pm until 3.30pm on Tuesday 13 November 2018** in the 5541 Boardroom, floor 5 Howard building, City Campus. Unless members indicate to the Chair at the start of the meeting that they wish to raise specific points, the items marked **(+)** will not be discussed at the meeting.

A G E N D A

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|---------------------|---|--|---|
| 2.30pm
(5 mins) | 1 | | Apologies for absence |
| | 2 | | Declaration of Interests |
| | | | Members are reminded of their duty under the Articles of Government to declare any personal interest, financial or otherwise, relating to agenda items to be considered at the meeting. |
| 2.35pm
(5 mins) | 3 | FEC/5/18/3J
A/4/18/3J | Guidance Note on the role of the Audit and Risk Committee (ARC) and Finance and Employment Committee (FEC) in considering the draft financial statements (ARFS) |
| | | | To <u>receive</u> a report |
| 2.40pm
(10 mins) | 4 | FEC/5/18/4J
A/4/18/4J
Confidential | The University's Approach to Going Concern Assessment |
| | | | To <u>recommend</u> to the Board of Governors that it is appropriate for the financial statements for 2017/18 to be prepared on the going concern basis. |
| 2.50pm
(10 mins) | 5 | FEC/5/18/5J
A/4/18/5J
Confidential | Grant Thornton: Audit Findings for Sheffield Hallam University |
| | | | To <u>receive</u> and <u>discuss</u> a report |
| 3.00pm
(5 mins) | 6 | FEC/5/18/6J
A/4/18/6J
Confidential | Letters of Representation in relation to the 2017/18 external audit |
| | | | To <u>receive</u> and <u>discuss</u> a report. |
| 3.05pm
(25 mins) | 7 | FEC/5/18/7J
A/4/18/7J
Confidential | Draft Annual Review and Financial Statements for the year ended 31 July 2018 |
| | | | To <u>recommend</u> to the Board of Governors |
| | 8 | FEC/5/18/8J
A/4/18/8J
Confidential | (+)University's Subsidiary Company Reports and Financial Statements |
| | | | To <u>receive</u> and <u>accept</u> the reports and financial statements from each company |

Martin Conway, Secretary
6 November 2018