

Student Placement Allocation Charter

Students will be allocated to an audited placement within the placement circuit referred to at recruitment and in induction. Placement mentors will have completed an annual mentor update and triennial review as required by the NMC, and will have completed all mandatory training in order to ensure that their assessment of the student is valid.

The placement allocation team will keep students updated via messages on blackboard regarding placement allocations.

Once your placement has been made visible on blackboard you should contact the placement area that you have been allocated to and introduce yourself to them and request your off duty. Please contact your placement area at least 5 days before your placement is due to commence, before contacting the placement area please view the area's profile which can be accessed via www.healthcareplacements.co.uk.

Placement information will not be made visible to students until placement areas have confirmed with the placement allocation team that they are able to accommodate their allotted students. This is usually 3 weeks before the commencement of placement.

Sometimes, in exceptional circumstances, placement information may be delayed; this is because of changes to placement capacity across the placement circuit. In such situations students may not be notified where they have been allocated to until shortly before they are due out on placement.

Students may ask for mitigating circumstances (MC's) to be considered in relation to a specific placement allocation. Placement MC forms are normally made available by the placement team via blackboard when they need to be completed by students.

Placement staff have the right to expect courtesy and respect at all times.