

**Return to directadmissions@shu.ac.uk**

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| **Personal Details (\*you MUST complete this)** |
| **\* Family Name** |  | **Male** | **Female** |
| **\* First Names** |  | **Mr** | **Ms** | **Dr** |
| **\* Name in English (as it appears on your *passport*)** |  |
| **\* Address in English (this must be completed)** |
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|  |
| **\* Telephone Number** |
| **\* Email Address** (VERY IMPORTANT - write 1 letter per box; write clearly in CAPITAL LETTERSPlease see below an example of how this should be completed: |
| J | O | H | N | S | M | I | T | H | @ | E | M | A | I | L | . | C | O | M |  |  |  |  |  |  |
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|  |  |
| **\* Date of Birth (dd/mm/yyyy)** |  |
| **Do you have any physical disabilities which have accommodation requirements or a learning disability which requires support?**  |
|  |
| **Do you have any criminal convictions?** | **YES** |  | **NO** |  |  |

**Nationality**

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| **\* Country of birth** (the country where you were born) |
| **\* Nationality** (the country for which you are entitled to hold a passport) |
| **\* Country of domicile** (the country where you live) |

**Course choice**

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| **Which course would you like to attend? (please tick)** |
| Animation and Digital Media Engineering and MathematicsComputer Networks and Image Processing Journalism, TV and Radio Game Art and Design Logistics and Supply Chain Management |

**Equal Opportunities Monitoring - Ethnic Origin**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | White |  | Asian/Asian British - Indian |  | Other Asian background |
|  | Black or Black British - Caribbean |  | Asian/Asian British - Pakistani |  | Mixed - White and Black Caribbean |
|  | Black or Black British - African |  | Asian/Asian British - Bangladeshi |  | Mixed - White and Black African |
|  | Other Black background |  | Chinese |  | Mixed - White and Asian |
|  | Other Mixed background |  | Other Ethnic background |  | Prefer not to say |

Please include with this form:

* **Copy of your Passport**

The information you supply on this form will be used by Sheffield Hallam University in accordance with the Data Protection Act 1998 and other applicable legislation. The University will use the information to process your application and to provide any relevant further information by post, email or text. It will also be used to support the University’s marketing and market research activities. Please delete if you do not wish to receive further information by Post / Text / Email / Phone.

If at any time you change your mind and you would like the University to stop sending such information, please contact the Department of Marketing, Sheffield Hallam University, Sheffield S1 1WB or email marketing@shu.ac.uk

If you accept a place at the University and meet the conditions of the offer, the information from your application form will be used to set up a student record on the University’s student information (SI) system. Where required this information may be shared with the government or their respective agents to check the accuracy of personal information provided by students against external data sources such as the Higher Education Statistics Agency (HESA), or the Learning Skills Council Individual Learner Record (LSC ILR), returns. The University may also contact other institutions to confirm previous qualifications obtained. In order to prevent and detect fraud, we reserve the right to, or may be required to, share this information with external organisations such as the police, the Home Office, the Foreign Office, the UK Border Agency and local authorities.

The University does not share the information you have provided with any other third party, except research agencies which assist with or carry out research and service providers who deliver email and text messages on the University’s behalf. The University ensures that such agencies will also handle personal data in accordance with the Data Protection Act.

I confirm that, to the best of my knowledge, the information given in this form is true, complete and accurate and no information requested or other material information has been omitted. I give my consent to the processing of my data by Sheffield Hallam University. I understand that any offer of a place on the above course is subject to my acceptance of the University’s terms and conditions, which I have received and read. To view the Universities Terms and Conditions please go to: <http://www.shu.ac.uk/about/legal.html> . A printed copy may be requested by e-mailing admissions@shu.ac.uk with your name and address. I understand what they say, and I agree to abide by the conditions set out there.

I accept that if I do not fully comply with these requirements, Sheffield Hallam University reserves the right to cancel my application and I shall have no claim against Sheffield Hallam University in relation to this application.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**