

## Additional Course Related Costs

Business and management

There may be additional expenses associated with your course, which are not included within the tuition fee that you pay.

Last Updated: 26/02/19

The table below provides an indication of additional course related costs, please note that actual costs can vary depending on the choices you make during your course.

[Please refer to website for latest information]

This information is for applicants commencing study in 2020/21. For students commencing study in later years this can be used as an illustrative cost and updated information will be provided directly to students once available.

Accommodation and living costs are not included in the fees. Further information on accommodation can be found on our website:

<https://www.shu.ac.uk/study-here/accommodation>

The University is committed to improving the employability offer to students on all Undergraduate courses. Any work experience that you undertake as part of your course could incur travel costs, these would be dependent on the location of your work experience placement.

Subject	Course Name	Mode of Attendance	Estimated minimum cost (£)	Estimated maximum cost (£)	Detail of cost	Optional or Mandatory?	Year of study	Additional notes
Business and management	All courses in this subject area	All modes of attendance	£0	£500	Books for own annotation. Stationery, photocopying and printing.	Optional Optional	All	Resources are provided by SHU library services (in print and electronically). Students may purchase their own copies if they wish but this is not mandatory. Students may print off their resources as they wish. However, assessments are typically submitted online. PCs are available for use within the University.
Business and management	All courses in this subject area	All modes of attendance	dependent on country travelling from	dependent on country travelling from	Health-related costs for International non-EU Students Visa to study in the UK for International non-EU Students Other visas (where required)	Mandatory (International students only)	Prior to studying	Students travelling to the UK for study of six months or less must purchase travel insurance prior to travelling to the UK. This is to cover costs for any medical treatment whilst in the UK. Students applying for visas for longer than six months will be asked to pay an NHS surcharge to cover costs for any medical treatment during their time in the UK as part of the visa application process. Applicants from some countries are required to have a tuberculosis (TB) test if they are coming to the UK for more than six months. See the government website for a list of countries this applies to: <a href="http://www.gov.uk/tb-test-visa">www.gov.uk/tb-test-visa</a> Students will be required to pay their visa costs and meet any financial conditions. See the government website for the latest costs and conditions: <a href="http://www.gov.uk/browse/visas-immigration/student-visas">www.gov.uk/browse/visas-immigration/student-visas</a>
Business and management	All courses in this subject area	All modes of attendance	£45	£160 + photography costs	Graduation costs	Optional	Final Year	Students attending a graduation ceremony at SHU will be required to pay for gown hire (£45-£60), photography (optional - the cost will be dependent on the student's chosen package) and tickets for any guests attending the ceremony (£10 per guest). There is no charge for the student's own ticket.
Business and management	Some courses		dependent on location	dependent on location	Erasmus Exchange	Optional		Some courses within the University offer the opportunity to study or work abroad as part of the Erasmus scheme. If you choose to participate in the Erasmus scheme then you will be expected to pay for travel costs, accommodation and general living expenses during your exchange.  The fee for students studying on Erasmus schemes abroad is £1,385. This fee applies where the student studies for: - less than 10 weeks at the home university and the remainder of the academic year abroad. - more than 10 weeks at the home university and more than 30 weeks abroad.  Where a student studies more than 10 weeks at the home university and less than 30 weeks abroad they will be charged the normal tuition fee.  The fee for Erasmus work placements is £1,200. This fee applies where the student studies for less than 10 weeks at the home university and undertakes a work placement abroad for the remainder of the academic year. Where the student studies for more than 10 weeks at the home university and undertakes a work placement abroad they will be charged the normal tuition fee.  If your study abroad or work placement is in Europe, you can apply for financial support from the Erasmus programme. The Erasmus grant contributes towards the extra costs arising from studying or working abroad and is paid in addition to the standard grants or loans to which students are entitled.
Business and management	All Distance Learning Courses	Distance Learning	£0	£25 (estimate)	Broadband Access	Mandatory	All	You will need broadband access with a reliable connection, guidance on the latest version of relevant software will be provided by your course leader
Business and management	All placement courses	Placement	dependent on location	dependent on location	Placement costs (travel and/or accommodation)	Mandatory	Placement Year	Students choose their own placement therefore travel and accommodation expenses will depend on their choice of location. In most cases students should be able to manage on the money that they receive if the budget accordingly, though this can depend on local factors such as pay rates for placements and local costs of living and accommodation.

Subject	Course Name	Mode of Attendance	Estimated minimum cost (£)	Estimated maximum cost (£)	Detail of cost	Optional or Mandatory?	Year of study	Additional notes
Business and management	Some courses	All modes of attendance	Dependent on location and choice of transport	Dependent on location and choice of transport	Travel	Mandatory		Students may complete consultancy projects as part of their studies, which can include travelling to undertake research and attend interviews, employment fairs and company visits.
Business and management	BA HON BUSINESS ANALYTICS	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS ANALYTICS WITH FOUNDATION YEAR	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND ENTERPRISE MANAGEMENT	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND ENTERPRISE MANAGEMENT WITH FOUNDATION YEAR	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND ENTERPRISE MANAGEMENT (TOP UP)	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND ENTERPRISE MANAGEMENT (2 YEAR TOP UP)	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND FINANCE (TOP UP)	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND FINANCE (2 YEAR TOP UP)	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND FINANCIAL MANAGEMENT	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND FINANCIAL MANAGEMENT WITH FOUNDATION YEAR	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND HUMAN RESOURCE MANAGEMENT	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND HUMAN RESOURCE MANAGEMENT WITH FOUNDATION YEAR	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND HUMAN RESOURCE MANAGEMENT (TOP UP)	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND HUMAN RESOURCE MANAGEMENT (2 YEAR TOP UP)	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS AND MARKETING	FULL TIME (including placement courses)	£0	£40	Book for module	Optional	2nd	There is a key book which is very useful for the finance module in the second year. It's not compulsory but contains much of the module information.
Business and management	BA HON BUSINESS AND MARKETING WITH FOUNDATION YEAR	FULL TIME (including placement courses)	£0	£40	Book for module	Optional	2nd	There is a key book which is very useful for the finance module in the second year. It's not compulsory but contains much of the module information.
Business and management	BA HON BUSINESS AND MARKETING (TOP UP)	FULL TIME	£0	£40	Book for module	Optional	2nd	There is a key book which is very useful for the finance module in the second year. It's not compulsory but contains much of the module information.
Business and management	BA HON BUSINESS AND MARKETING (2 YEAR TOP UP)	FULL TIME (including placement courses)	£0	£40	Book for module	Optional	2nd	There is a key book which is very useful for the finance module in the second year. It's not compulsory but contains much of the module information.
Business and management	BA HON BUSINESS ECONOMICS	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS ECONOMICS WITH FOUNDATION YEAR	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS MANAGEMENT (TOP UP)	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS MANAGEMENT (2 YEAR TOP UP)	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS STUDIES	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON BUSINESS STUDIES WITH FOUNDATION YEAR	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON INTERNATIONAL BUSINESS	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).

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Business and management	BA HON INTERNATIONAL BUSINESS WITH FOUNDATION YEAR	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON INTERNATIONAL BUSINESS (TOP UP)	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON INTERNATIONAL BUSINESS (2 YEAR TOP UP)	FULL TIME (including placement courses)	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	BA HON INTERNATIONAL BUSINESS WITH FRENCH	FULL TIME (including placement courses)	dependent on location	dependent on location	Overseas placement costs (travel and/or accomodation)	Mandatory	2 and placement year	Students on this degree are required to complete a semester of study and a one year placement overseas and this might involve some relocation costs. These are normally offset by Erasmus+ funding, which currently all students are entitled to. Students also benefit from their wages during their work placement year and in most cases, they manage well if they budget accordingly. However, this can depend on local factors such as pay rates for placements and local costs of living and accommodation.
Business and management	BA HON INTERNATIONAL BUSINESS WITH FRENCH WITH FOUNDATION YEAR	FULL TIME (including placement courses)	dependent on location	dependent on location	Overseas placement costs (travel and/or accomodation)	Mandatory	2 and placement year	Students on this degree are required to complete a semester of study and a one year placement overseas and this might involve some relocation costs. These are normally offset by Erasmus+ funding, which currently all students are entitled to. Students also benefit from their wages during their work placement year and in most cases, they manage well if they budget accordingly. However, this can depend on local factors such as pay rates for placements and local costs of living and accommodation.
Business and management	BA HON INTERNATIONAL BUSINESS WITH GERMAN	FULL TIME (including placement courses)	dependent on location	dependent on location	Overseas placement costs (travel and/or accomodation)	Mandatory	2 and placement year	Students on this degree are required to complete a semester of study and a one year placement overseas and this might involve some relocation costs. These are normally offset by Erasmus+ funding, which currently all students are entitled to. Students also benefit from their wages during their work placement year and in most cases, they manage well if they budget accordingly. However, this can depend on local factors such as pay rates for placements and local costs of living and accommodation.
Business and management	BA HON INTERNATIONAL BUSINESS WITH GERMAN WITH FOUNDATION YEAR	FULL TIME (including placement courses)	dependent on location	dependent on location	Overseas placement costs (travel and/or accomodation)	Mandatory	2 and placement year	Students on this degree are required to complete a semester of study and a one year placement overseas and this might involve some relocation costs. These are normally offset by Erasmus+ funding, which currently all students are entitled to. Students also benefit from their wages during their work placement year and in most cases, they manage well if they budget accordingly. However, this can depend on local factors such as pay rates for placements and local costs of living and accommodation.
Business and management	BA HON INTERNATIONAL BUSINESS WITH SPANISH	FULL TIME (including placement courses)	dependent on location	dependent on location	Overseas placement costs (travel and/or accomodation)	Mandatory	2 and placement year	Students on this degree are required to complete a semester of study and a one year placement overseas and this might involve some relocation costs. These are normally offset by Erasmus+ funding, which currently all students are entitled to. Students also benefit from their wages during their work placement year and in most cases, they manage well if they budget accordingly. However, this can depend on local factors such as pay rates for placements and local costs of living and accommodation.

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Subject	Course Name	Mode of Attendance	Estimated minimum cost (£)	Estimated maximum cost (£)	Detail of cost	Optional or Mandatory?	Year of study	Additional notes
Business and management	All courses in this subject area	All modes of attendance	£0	£500	Books for own annotation. Stationery, photocopying and printing.	Optional Optional	All	Resources are provided by SHU library services (in print and electronically). Students may purchase their own copies if they wish but this is not mandatory. Students may print off their resources as they wish. However, assessments are typically submitted online. PCs are available for use within the University.
Business and management	All courses in this subject area	All modes of attendance	dependent on country travelling from	dependent on country travelling from	Health-related costs for International non-EU Students Visa to study in the UK for International non-EU Students Other visas (where required)	Mandatory (International students only)	Prior to studying	Students travelling to the UK for study of six months or less must purchase travel insurance prior to travelling to the UK. This is to cover costs for any medical treatment whilst in the UK. Students applying for visas for longer than six months will be asked to pay an NHS surcharge to cover costs for any medical treatment during their time in the UK as part of the visa application process. Applicants from some countries are required to have a tuberculosis (TB) test if they are coming to the UK for more than six months. See the government website for a list of countries this applies to: <a href="http://www.gov.uk/tb-test-visa">www.gov.uk/tb-test-visa</a> Students will be required to pay their visa costs and meet any financial conditions. See the government website for the latest costs and conditions: <a href="http://www.gov.uk/browse/visas-immigration/student-visas">www.gov.uk/browse/visas-immigration/student-visas</a>
Business and management	All courses in this subject area	All modes of attendance	£45	£160 + photography costs	Graduation costs	Optional	Final Year	Students attending a graduation ceremony at SHU will be required to pay for gown hire (£45-£60), photography (optional - the cost will be dependent on the student's chosen package) and tickets for any guests attending the ceremony (£10 per guest). There is no charge for the student's own ticket.
Business and management	Some courses		dependent on location	dependent on location	Erasmus Exchange	Optional		Some courses within the University offer the opportunity to study or work abroad as part of the Erasmus scheme. If you choose to participate in the Erasmus scheme then you will be expected to pay for travel costs, accommodation and general living expenses during your exchange. The fee for students studying on Erasmus schemes abroad is £1,385. This fee applies where the student studies for: - less than 10 weeks at the home university and the remainder of the academic year abroad. - more than 10 weeks at the home university and more than 30 weeks abroad. Where a student studies more than 10 weeks at the home university and less than 30 weeks abroad they will be charged the normal tuition fee. The fee for Erasmus work placements is £1,200. This fee applies where the student studies for less than 10 weeks at the home university and undertakes a work placement abroad for the remainder of the academic year. Where the student studies for more than 10 weeks at the home university and undertakes a work placement abroad they will be charged the normal tuition fee. If your study abroad or work placement is in Europe, you can apply for financial support from the Erasmus programme. The Erasmus grant contributes towards the extra costs arising from studying or working abroad and is paid in addition to the standard grants or loans to which students are entitled.
Business and management	All Distance Learning Courses	Distance Learning	£0	£25 (estimate)	Broadband Access	Mandatory	All	You will need broadband access with a reliable connection, guidance on the latest version of relevant software will be provided by your course leader
Business and management	All placement courses	Placement	dependent on location	dependent on location	Placement costs (travel and/or accommodation)	Mandatory	Placement Year	Students choose their own placement therefore travel and accommodation expenses will depend on their choice of location. In most cases students should be able to manage on the money that they receive if the budget accordingly, though this can depend on local factors such as pay rates for placements and local costs of living and accommodation.

Subject	Course Name	Mode of Attendance	Estimated minimum cost (£)	Estimated maximum cost (£)	Detail of cost	Optional or Mandatory?	Year of study	Additional notes
Business and management	Some courses	All modes of attendance	Dependent on location and choice of transport	Dependent on location and choice of transport	Travel	Mandatory		Students may complete consultancy projects as part of their studies, which can include travelling to undertake research and attend interviews, employment fairs and company visits.
Business and management	GRADUATE CERTIFICATE INTERNATIONAL PRE-MASTERS IN BUSINESS AND ENGLISH	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	MSC COACHING AND MENTORING	PART TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	MSC BRANDING AND CONSUMER BEHAVIOUR	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	MSC ENTREPRENEURSHIP	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	MSC ENTREPRENEURSHIP (DESIGN)	FULL TIME	£0	£125 £100 £200 £0 £0	Specialist printing Art materials/equipment Project costs Creative cloud license	Optional Optional Optional Optional	All	<p>Students will need to supply some of their own consumable materials during the course such as drawing materials and sketchbooks.</p> <p>To minimise costs, where possible, assignments and project work will be submitted digitally. Project materials costs depend on students' choice of project/design output, in particular the scale of making, its complexity and the choice of materials.</p> <p>Students may choose to work with higher cost materials to create high-value artifacts that serve as a demonstration of their design-orientated service/product in order to enhance their assignment for future employability prospects following graduation.</p> <p>There is no upper limit in the amount students may wish to spend on their projects.</p> <p>Adobe Creative Suite is widely available across the university for free, though some students prefer to have their own licence to use on their own laptop, and will opt to purchase a monthly Creative Cloud subscription.</p>
Business and management	MSC HUMAN RESOURCE MANAGEMENT	FULL TIME	£155	£386	Professional body membership/certificate	Optional	1	<p>Students who wish to gain associate membership of the Chartered Institute of Personnel and Development CIPD (CIPD) on successful completion of the course need to join the CIPD as a student member for the duration of their studies:</p> <p>Pre-qualification student fees - Student joining fee: £40. - Student annual subscription: £115 (up to 15 months)</p> <p>Post-qualification fees Upon successful completion of the MSc HRM full time course you will automatically be entitled to join the CIPD as a professional Associate member. To do this you will need to pay a fee: - Joining fee: £40 - Annual subscription: £191 (Associate membership for up to 15 months) - Late joiner fee: £155 for Advanced/Postgraduate qualifications (applicable if students delay joining the CIPD or upgrading to Associate membership post qualification)</p> <p><b>All fees above are applicable from 1 Jul 2018 to 30 Jun 2019. Fees are reviewed annually and published on the CIPD website <a href="https://www.cipd.co.uk/membership/become-member/fees#">https://www.cipd.co.uk/membership/become-member/fees#</a></b></p>

Subject	Course Name	Mode of Attendance	Estimated minimum cost (£)	Estimated maximum cost (£)	Detail of cost	Optional or Mandatory?	Year of study	Additional notes
Business and management	MSC HUMAN RESOURCE MANAGEMENT	PART TIME	£325	£510	Professional body membership/certificate	Optional	1, 2, 3	<p>Students who wish to gain associate membership of the Chartered Institute of Personnel and Development CIPD (CIPD) on successful completion of the course need to join the CIPD as a student member for the duration of their studies:</p> <p>Pre-qualification student fees  - Student joining fee: £40 (if new member or lapsed)  - Student annual fee: £98 (up to 12 months renewable 1 Jul)</p> <p>Post-qualification fees  - Associate member annual fee: £159 (for up to 12 months). Upon successful completion of the MSc HRM part time course you will automatically be upgraded to Associate member of the CIPD and will then pay the Associate Member annual fee on the annual renewal date (currently 1 July)  - Some students may be eligible to upgrade to full member status and will pay a higher fee of £185 on successful achievement for MCIPD status  - Late registration fee: £200 for advanced/postgraduate qualifications (applicable if students delay joining the CIPD or upgrading to Associate membership post qualification). In addition to this late registration fee, you will also pay the joining fee of £40 and the relevant annual membership fee.</p> <p><b>All fees above are applicable from 1 Jul 2018 to 30 Jun 2019. Fees are reviewed annually and published on the CIPD website <a href="https://www.cipd.co.uk/membership/become-member/fees#">https://www.cipd.co.uk/membership/become-member/fees#</a></b></p>
Business and management	MSC INTERNATIONAL BUSINESS MANAGEMENT	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	MSC INTERNATIONAL BUSINESS MANAGEMENT (work experience)	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	MSC INTERNATIONAL HUMAN RESOURCE MANAGEMENT	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	PGC BUSINESS ADMINISTRATION (FACILITIES MANAGEMENT)	PART TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	PHD SBS (MANAGEMENT, FINANCE, SERVICE SECTOR)	FULL TIME	£0	£0				<p>There are not expected to be any mandatory additional costs for postgraduate research students.</p> <p>As part of the admissions process, the University will establish that there are sufficient and available resources to support students in undertaking their research. The University will provide access to a desk, computer, printer, photocopying, telephone and technical resources such as laboratories, workshops, consumables or specialist equipment as agreed necessary for the project.</p>
Business and management	PHD SBS (MANAGEMENT, FINANCE, SERVICE SECTOR)	PART TIME	£0	£0				<p>There are not expected to be any mandatory additional costs for postgraduate research students.</p> <p>As part of the admissions process, the University will establish that there are sufficient and available resources to support students in undertaking their research. The University will provide access to a desk, computer, printer, photocopying, telephone and technical resources such as laboratories, workshops, consumables or specialist equipment as agreed necessary for the project.</p>
Business and management	PROFESSIONAL PRACTICE IN ORGANISATIONAL AND REGIONAL CHANGE LEADERSHIP	PART TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	MRES BUSINESS	FULL TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	MRES BUSINESS	PART TIME	£0	£0				No additional course costs identified (other than any standard course costs detailed above for all courses within this subject area).
Business and management	DOCTORATE IN BUSINESS ADMINISTRATION	PART TIME	£0	Dependent on location travelling from	Potential travel and accommodation	Mandatory	All	Students will attend two week-long study blocks in Sheffield each year, and be expected to fund their own accommodation and transport costs for these study blocks.