

## PRO-FORMA FOR AUTHORISATION OF EXTERNAL RESEARCH REQUESTING ACCESS TO UNIVERSITY STAFF AND/OR STUDENTS (SHUREC5)

TO BE COMPLETED BY RESEARCH SUPPORT TEAM

<b>SHU reference number:</b> (please quote on all correspondence)	
---	--

Check:	Y/N	Details:
Does the proposed research meet the charitable aims of a HEI and does it meet the definition of public good research (Research by Higher Educations, The Charity Commission June 2009)?		
Has the proposed research received a favourable ethics opinion from an appropriate ethics committee?		
Does the proposed research comply with the Data Protection Act 1988 (amended)?		
Has a full research protocol been provided including participant information and informed consent sheets?		
Is participation by staff and/or students voluntary and are individuals aware they can withdraw at any time with no adverse consequences?		
Will staff and/or students be taken away from normal duties?		
How will staff and/ or students be contacted? If specific groups are to be targeted please details why this is appropriate and how this will be achieved.		
Is this application from a member of staff at another recognised research institution?		
Is the timing inappropriate due to internal pressures?		
Are there justifiable reasons why the University may deny access to staff and/or students?		
Recommend for approval?		

**Recommended by:**

**Date:**

**Approved by:**

**Date:**