

## KEY CHANGES TO STUDENT REGULATIONS AND POLICIES FOR 2019/20

### Requesting an Extended Submission Deadline (RESO)

#### [Extenuating Circumstances Policy and Procedure](#)

##### What's changed?

As from 1 October 2019, the ability to exceptionally grant a 10 working day extension is removed. Instead, extensions will be granted for 5 working days. Extensions are intended to allow you to complete coursework, rather than start it. Therefore, you are required to submit your work in progress to support your request for an extension. You are no longer automatically required to submit medical evidence to support the circumstances you are reporting, although you may be required to subsequently provide such evidence upon request.

##### What's not changed?

There is no change to extensions in relation to dissertations or other large projects where you can be granted up to a maximum of 20 working days (subject to timing of the assessment board). Evidence is still required to support your circumstances as well as work in progress.

This change does not relate to students with a Learning Contract. Extended deadlines for these students are managed via the [Assessment Support for Students with Learning Contracts](#) process and there is no change to this process for 2019/20.

##### Do I need to do anything?

You need to be aware of this change, manage your studies and submit work in line with published deadlines on your Assessment Statement.

### Approved Requests to Repeat an Assessment Attempt (RRAA) on a passed module

#### [Extenuating Circumstances Policy and Procedure](#)

##### What's changed?

As from January 2020, if you are a Level 6 or 7 student and you have an approved Request to Repeat an Assessment Task on a module which is passed, you can ask to repeat the task affected if you meet the following criteria:-

- your final award classification/grade of achievement has been confirmed by an Assessment Board and published on My Student Record
- you submitted your RRAA prior to publication of your final award in line with the timeframes in the policy
- the module(s) affected is a Level 6 or 7 module
- repeating the task(s) could make a difference to your final award classification/grade of achievement
- you ask to take the affected task(s) again within 5 working days of your final award being published.

##### Do I need to do anything?

You need to be aware of this possibility and the timeframes for you to make this request. You need to ensure that you know when your final award will be published on My Student Record so you do not miss the opportunity to take an assessment task again if you meet the criteria above.

## **[Student Attendance and Engagement Policy](#)**

### **What's changed?**

As from September 2019, the University Attendance Statement has been replaced with the Student Attendance and Engagement Policy. This clearly defines the Universities expectations in relation to attendance and engagement with your course, and the support you can expect in relation to this.

### **Do I need to do anything?**

In some instances you may be asked to engage with attendance monitoring activity. If you need further support or are struggling to engage or attend please let us know through either your Student Support Adviser or your Academic Adviser.

Student Academic Regulations and Policies are published [here](#) and can be found via My Hallam under the Study tab.